



Tamil Nadu e-District Application

Training Manual for

**Re-print of Smart Card Application
PDS-506**

**Civil Supplies and Consumer
Protection Department**



**राष्ट्रीय इ-गवर्नेस योजना
National e-Governance Plan**

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E-DISTRICT TAMIL NADU USER MANUAL

(Government of Tamil Nadu)

1. Project Overview

Districts are the de facto front-end of government where most Government-to-Consumer or G2C interaction takes place.

The e-District project was conceptualized to improve this experience by creating an automated workflow system for the district administration and help in providing the citizen efficient department services through Common Service Centers (CSCs), the primary front end channels envisaged under the National e-Governance Plan by Department of Information Technology (DIT), Ministry of Communication and Information Technology (MCIT), Government of India.

2. General Information

Let's Start!!


2.1. Tools Required



You will be provided with the following basic infrastructure:


- Computer (CPU, Monitor, Keyboard & Mouse)
- Network Connection (as per requirement)
- Peripherals (as per requirement)
- Browser (Google chrome, Version 37)
- Uninterrupted Power Supply (UPS)

2.2. Starting your Computer

Steps

1. Ensure all cables are connected between the computer, network connection, peripherals & UPS
2. Plug the UPS to the electrical socket
3. Switch 'ON' the electrical socket
4. Switch 'ON' the UPS
5. Press the  (power button) on the computer
6. Allow the system to boot up.

	<ol style="list-style-type: none">1. Switch 'ON' the UPS only after you have switched 'ON' the power socket2. Switch 'ON' the computer only after you have switched 'ON' the UPS3. Switch 'OFF' the power socket in there is an electrical spark in the socket
	<ol style="list-style-type: none">4. Do not start the computer in case the UPS is not fully charged5. Do not start the computer in case any of the wires are in contact with water

	sources / moisture
	6. In case you are not sure whether the computer is connected in the right way - please contact the system engineer

3. Purpose

This document is an integral part of e-District application user manuals. The objective of this document is to provide step-by-step assistance to the user on how to apply for 'Reprint of Smart Card Application' through the e-District Portal.

4. Scope

The scope of this document covers the 'Reprint of Smart Card Application' service offered under the **Civil Supplies and Consumer Protection Department**

5. Getting Started

Following points and guidelines may be referred while accessing the e-Sevai/e-District application:

- User must have valid username and password
- Make relevant and correct entries only
- Recheck the entries before clicking on Submit button
- Mandatory fields cannot be left blank
- Mandatory/Optional documents should be attached as per requirement
- Do not make false entries

6. Services Offered under Civil Supplies and Consumer Protection Department

Following services are offered under the Revenue Department:

1. PDS-501 Application of New Ration Card
2. PDS-502 Addition of New Family Member in Ration card
3. PDS-503 Family Head Member Change
4. PDS-504 Removal of Family Member in Ration Card
5. PDS-505 Change of Address in Ration Card
6. PDS-506 Re-Print of Smart card Application

7. PDS-506 Reprint of Smart Card Application

Following steps describe how to apply for Reprint of Smart Card Application through the e-District Portal:

STEP 1: Go to the e-Sevai (Government of Tamil Nadu) Web Portal.

STEP 2: Enter the login credentials.

STEP 3: Enter Captcha code.

STEP 4: Click on Login.



The screenshot displays the TNeGA Government of Tamil Nadu e-Sevai portal. The header includes the TNeGA logo and the Government of Tamil Nadu emblem. A navigation bar contains links for Home, About e-Sevai, Government Orders, e-Sevai, Contact Us, and Help. The main content area is divided into four sections: TNeGA (with a map of Tamil Nadu), Important Links (Government Orders, Tenders, Documents, Job Opportunities, Maps), Latest News (Locate your near by e-Sevai, List of Services Offered in e-Sevai Centres, List of Services offered through Institution), and Sign In. The Sign In section contains a text box for the login ID (tnelcchn010-01), a password field, a captcha image (ZNRJ2), a captcha input field (ZNRJ2), a dropdown menu for Operator Type, and buttons for Login, Reset, and Forgot Password. Callouts indicate the following steps: 'Enter Login ID and Password' points to the login ID and password fields; 'Enter Captcha' points to the captcha image and input field; and 'Click on Login' points to the Login button. A banner at the bottom reads 'Welcome to eSevai' with the Tamil text 'eSevai — தமிழ்நாடு அரசின் இ-சேவை வலைதளம் உங்களை'.

e-Sevai Dashboard will appear.

STEP 5: Click on **Services** on the left panel.



TNeGA

Government of Tamil Nadu

e-Sevai

இணைய சேவை இணைய சேவை

OPERATOR 1

- DASHBOARD
- REPORTS >
- WALLET RECHARGE
- SERVICES
- WALLET RECHARGE RECEIPT REPRINT
- ANNA UNIVERSITY- GENRATE RECEIPT

1 23 Jun 2016 to 23 Jun 2016	1 19 Jun 2016 to 23 Jun 2016 Current Week	6 01 Jun 2016 to 23 Jun 2016 Current Month	1 12 Jun 2016 to 18 Jun 2016 Last Week	17 01 May 2016 to 31 May 2016 Last Month
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Click on Services

Department Wise service listing will appear.

STEP 6: Click on Civil Supplies and Consumer Protection Department

You can also switch to the **Service Wise** listing, or switch to **Search** and search a particular service using keywords.



Directorate of e-Governance
Tamil Nadu e-Governance Agency
Information Technology Department
Government of Tamil Nadu



e-Sevai

இணைய சேவை இணைய சேவை

ARAVINTH TNTACTRI015-01

- Dashboard
- Reports >
- Services
- Wallet Recharge Reprint
- Receipt >
- Bank Details

DEPARTMENT WISE

SERVICE WISE

SEARCH

Department Name

- Animal Husbandry, Dairying and Fisheries
- Anna University
- Chennai Metro Water Supply & Sewerage Board
- Chennai Traffic Police
- Civil Supplies and Consumer Protection Department
- Commissionerate of Municipal Administration
- Commissionerate of School Education
- Commissionerate of Transport
- Directorate of Boilers
- Directorate of Fire & Rescue
- Directorate of Handlooms & Textiles
- Directorate of Public Health and Preventive Medicine
- Drug Control Administration
- Employment & Training
- Greater Chennai Corporation
- Inspector General of Registration
- Integrated Financial and Human Resource Management System (IFHRMS)
- Revenue Department
- Social Welfare department

Name: Aravinth

Center: Madhavaperumalkoil Panchayat - TACTV

Center Code: TACTRI015

Counter: 1

Wallet Type: Prepaid

Wallet Amount: 8758.00

Share: 0.00

STEP 7: Click on Reprint of Smart card Application

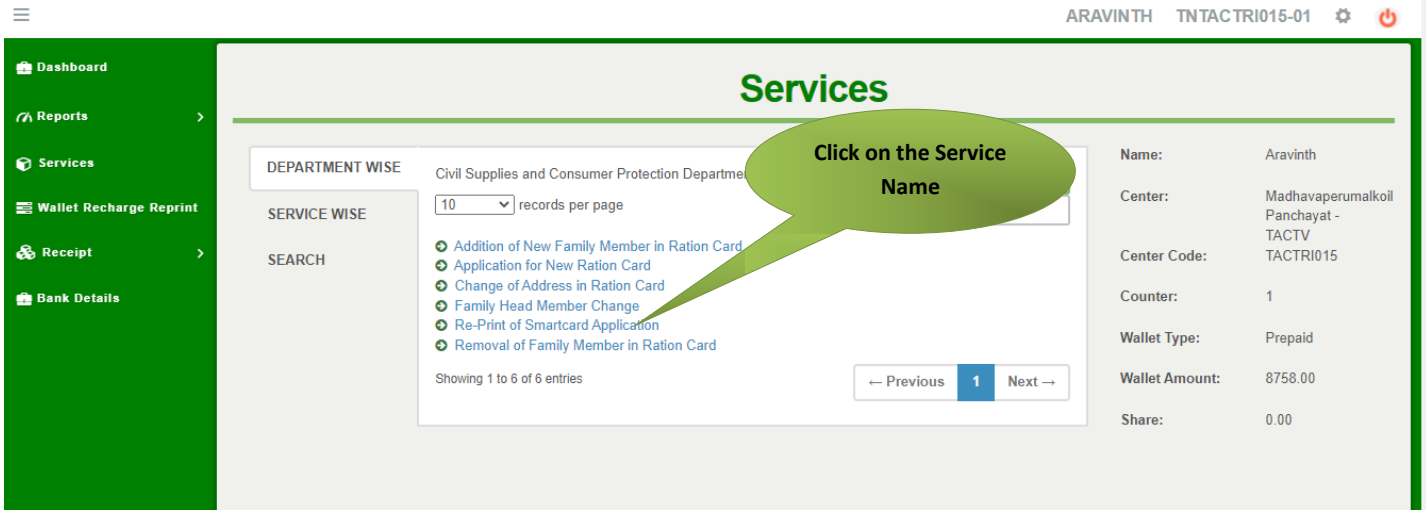


Directorate of e-Governance
Tamil Nadu e-Governance Agency
Information Technology Department
Government of Tamil Nadu



e-Sevai

இனிய சேவை இணைய சேவை



ARAVINTH TNTACTRI015-01

Services

DEPARTMENT WISE Civil Supplies and Consumer Protection Department

SERVICE WISE 10 records per page

SEARCH

- Addition of New Family Member in Ration Card
- Application for New Ration Card
- Change of Address in Ration Card
- Family Head Member Change
- Re-Print of Smartcard Application
- Removal of Family Member in Ration Card

Showing 1 to 6 of 6 entries

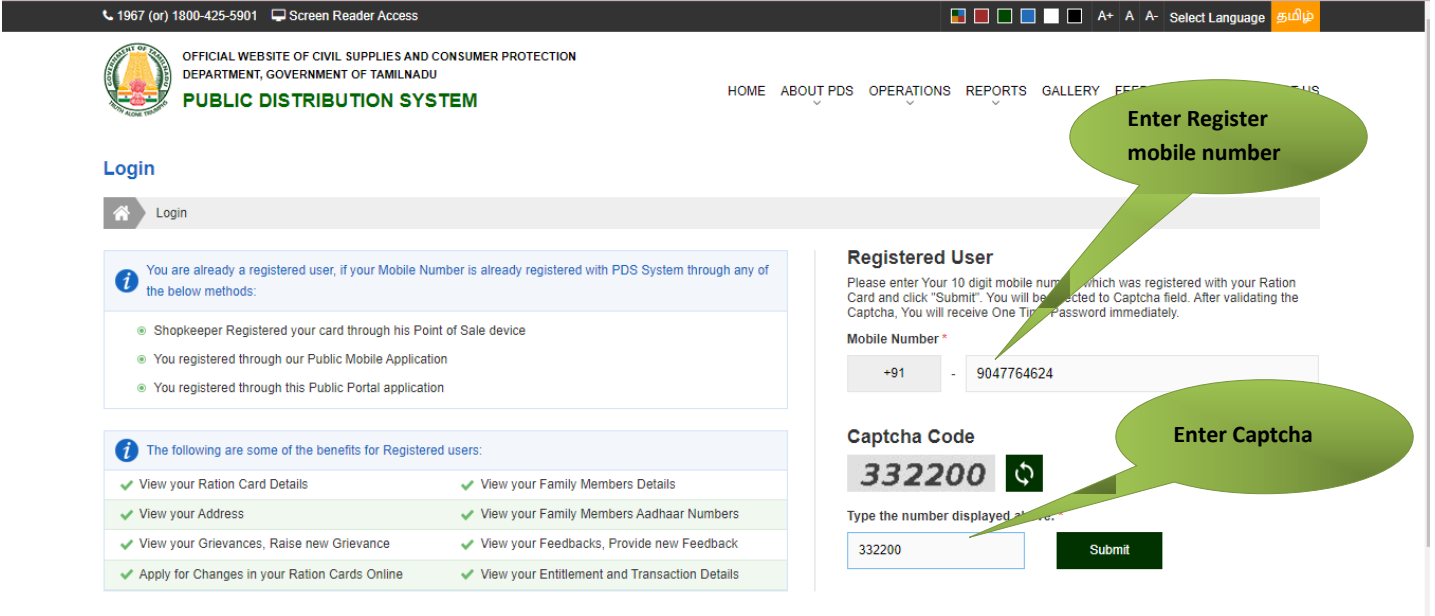
← Previous 1 Next →

Name:	Aravinth
Center:	Madhavaperumalkoil Panchayat - TACTV
Center Code:	TACTRI015
Counter:	1
Wallet Type:	Prepaid
Wallet Amount:	8758.00
Share:	0.00

You will be redirected to the service page on the Public distribution services Web Portal.

SECTION1: Applicant Register Mobile Number

Applicant are used to enter the register 10-digit mobile number and enter captcha code and finally submit button.



1967 (or) 1800-425-5901 Screen Reader Access

OFFICIAL WEBSITE OF CIVIL SUPPLIES AND CONSUMER PROTECTION
DEPARTMENT, GOVERNMENT OF TAMILNADU
PUBLIC DISTRIBUTION SYSTEM

HOME ABOUT PDS OPERATIONS REPORTS GALLERY FEEDBACK FAQ CONTACT US

Login

You are already a registered user, if your Mobile Number is already registered with PDS System through any of the below methods:

- Shopkeeper Registered your card through his Point of Sale device
- You registered through our Public Mobile Application
- You registered through this Public Portal application

The following are some of the benefits for Registered users:

- View your Ration Card Details
- View your Family Members Details
- View your Address
- View your Family Members Aadhaar Numbers
- View your Grievances, Raise new Grievance
- View your Feedbacks, Provide new Feedback
- Apply for Changes in your Ration Cards Online
- View your Entitlement and Transaction Details

Registered User

Please enter Your 10 digit mobile number which was registered with your Ration Card and click "Submit". You will be directed to Captcha field. After validating the Captcha, You will receive One Time Password immediately.

Mobile Number *

+91 - 9047764624

Captcha Code

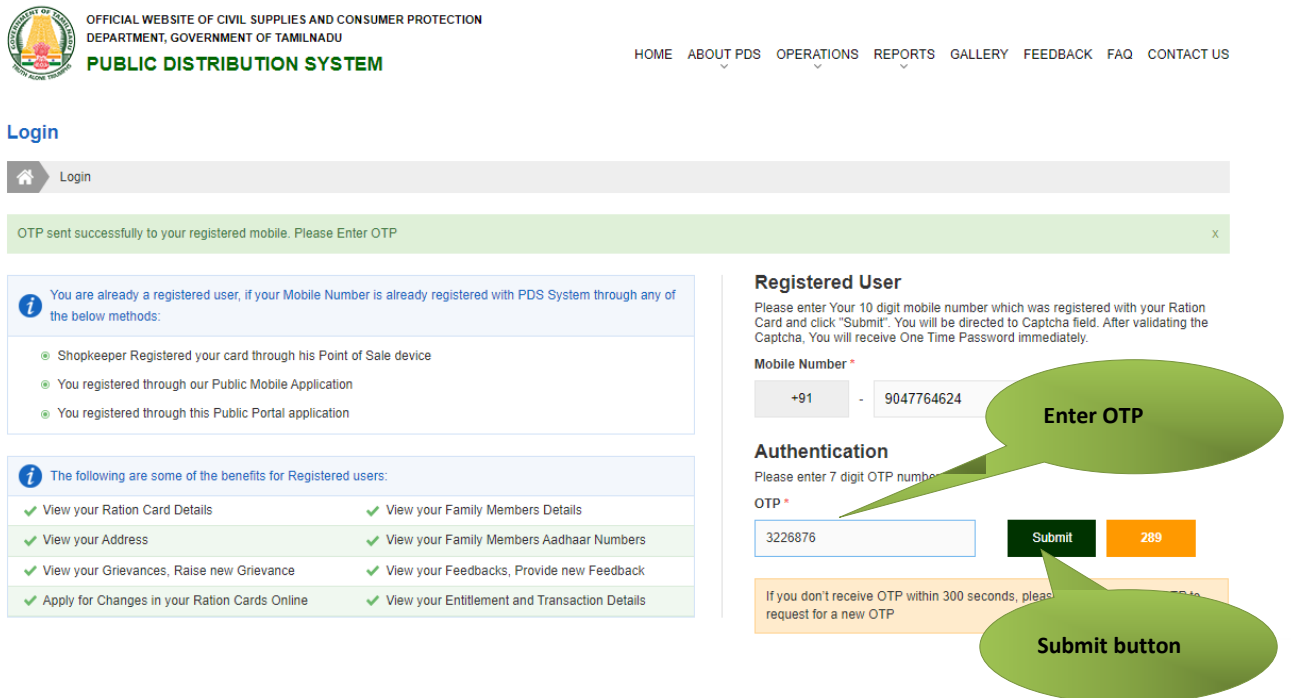
332200

Type the number displayed above.

332200 Submit

SECTION1: OTP NUMBER

Applicant has to enter the OTP number received on register mobile number.



OFFICIAL WEBSITE OF CIVIL SUPPLIES AND CONSUMER PROTECTION
DEPARTMENT, GOVERNMENT OF TAMILNADU
PUBLIC DISTRIBUTION SYSTEM

HOME ABOUT PDS OPERATIONS REPORTS GALLERY FEEDBACK FAQ CONTACT US

Login

OTP sent successfully to your registered mobile. Please Enter OTP

You are already a registered user, if your Mobile Number is already registered with PDS System through any of the below methods:

- Shopkeeper Registered your card through his Point of Sale device
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The following are some of the benefits for Registered users:

- View your Ration Card Details
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- View your Address
- View your Family Members Aadhaar Numbers
- View your Grievances, Raise new Grievance
- View your Feedbacks, Provide new Feedback
- Apply for Changes in your Ration Cards Online
- View your Entitlement and Transaction Details

Registered User

Please enter Your 10 digit mobile number which was registered with your Ration Card and click "Submit". You will be directed to Captcha field. After validating the Captcha, You will receive One Time Password immediately.

Mobile Number *

+91 - 9047764624

Authentication

Please enter 7 digit OTP number received on your registered mobile number.

OTP *

3226876 Submit 289

If you don't receive OTP within 300 seconds, please request for a new OTP

SECTION 3: Applicant Details

Applicant details are directly fetch from register data.



OFFICIAL WEBSITE OF CIVIL SUPPLIES AND CONSUMER PROTECTION
DEPARTMENT, GOVERNMENT OF TAMILNADU

PUBLIC DISTRIBUTION SYSTEM

Reprint Smart Card

Reprint Smart Card

UFC Number 333915701486	Shop code 02AA016NC	Family Head Photo 
Family Head Details Family Head Name Jesu Doss L Father / Husband Name Lurdhu	குடும்ப தலைவர் விவரங்கள் குடும்ப தலைவர் பெயர் ஜேசுதாஸ் தந்தை / கணவர் பெயர் த/பெ: லூர்து	
Address Details 4/2, Broadway 1st Lane 2nd Floor Broadway 600001	முகவரி விவரங்கள் 4 / 2 , பிராட்வே 1 வது சந்த 2 வது மாடி பிராட்வே 600001	

SECTION 4: Reason For Reprint of Smart card

Applicants are to select the reason for reprint of smart card.

Details of family members				
S.NO.	NAME	GENDER	DATE OF BIRTH	RELATION
1	Jesu Doss L	Male	06-03-1964	Family Head
2	Parveen Mary J	Female	14-07-2000	Daughter
3	Reeta Josephine J	Female	22-03-1994	Daughter
4	Savariammal J	Female	07-07-1973	Wife

Reprint Request Type*

Select ▼

- Select
- Card Mutations
- Card Lost / Misplaced

Reason*

My card is lost in some where else, so i will apply for reprint of card

I am aware that the data displayed above pertaining to my family members is correct and I have to pay Rs.20 (Rupees Twenty only) in cash to Zone / Taluk supply office as charges for printing duplicate smart family card.

Reason for reprint of Smart card

have to pay Rs.20 (Rupees Twenty only) in cash to Zone / Taluk supply office as charges for printing

Cancel

Proceed

After uploading the documents, click on 'Make Payment'.

Payment Details

*Required

Transaction Details		Pay Mode	
Transaction Number:	TNTACTRI01502602	Customer Number:	9047764624
Customer Name:	Jesu Doss L	Service Name:	Re-Print of Smartcard Application
Application ReferenceNo:	202203050105929591		

Payment Details		
Service Charges	Department Charges	Total
30	0	30

Payment Details

Wallet Amount	Wallet Amount to be Deducted
8590	9

I agree to [Terms and Conditions](#)

In case of failure while doing transaction or reconfirming for your payments, call us on these nos: 18004251333 from 8AM To 7PM for support. Also you can Write us at: tnesevaihelpdesk@tn.gov.in

Click Make Payment

Make Payment


SECTION 6: Acknowledgement receipt

Acknowledgement receipt will be shown.

Click on **Print Receipt** to download/print the receipt.

Screenshot 1: Print Receipt

Payment Details


Your Payment Was Successfull!

Transaction Details		Reprint of Smart Card	
Transaction Number:	TNTACTRI01502602	Customer Number:	9047764624
Customer Name:	Jesu Doss L	Service Name:	Re-Print of Smartcard Application
Payment Type:	Cash	Transaction Status:	Success
Application ReferenceNo:	202203050105929591		

Payment Details		
Service Charges	Department Charges	Total
30	0	30

[Click here to go Home Page](#)

Click to print receipt

Print Receipt

Applicant has to download the receipt by using Transaction number.

Email: tnesevaihelpdesk@tn.gov.in | Toll Free Number :18004251333 (or) 1100
Screen Reader Access A- A A+ Last Updated: 11/08/2021

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Tamil Nadu e-Governance Agency
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Receipt download

Reprint Receipt

Fields with *mark are mandatory

Reprint Receipt

*CSC Transaction No.

TNACTRI01502602

Generate Reset

Transaction Number

தமிழ்நாடு அரசு / Government of Tamil Nadu
இ-சேவை மையம் / e-Sevai Centre

ரசீது / RECEIPT

ரசீது எண் / Receipt No: 202203050105929591	துறை குறிப்பு எண் / Department Reference No: 202203050105929591
விண்ணப்பதாரர் / Applicant Name: Civil Supplies and Consumer Protection Department	பரிவர்த்தனை எண் / Transaction No : TNTACTRI01502602
துறையின் பெயர் / Department Name: Jesu Doss L	விண்ணப்பித்த தேதி / Application date : 05-03-2022 10:59:32
	விண்ணப்பித்த சேவை / Applied for Service : Re-Print of Smartcard Application

பணம் செலுத்திய விவரம் / Payment Details

விவரங்கள் / Particulars	செலுத்தும் முறை / Payment Mode	செலுத்தப்பட்ட தொகை (ரூ) / Amount Paid (Rs)
கட்டண தொகை / Bill Amount	Cash	0.00
இ-சேவை மையக் கட்டணம் / e-Sevai Centre Charges	Cash	30.00
		மொத்தம் / Total : 30.00

ரூபாய் எழுத்துக்களில் / Amount in words (Rs): Thirty only.

மையப் பெயர் & குறியீட்டு எண் / Centre Name & Code : Madhavaperumalkoil Panchayat -TACTV-TACTRI015	கையொப்பம் / Signature of the Centre Operator
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8 Disclaimer

This User manual is prepared as per the existing application; however actual screen shots may vary for few cases.