



Tamil Nadu e-
District Application
Training Manual
**Non-MSB Fire License
Registration and Renewal (DFR-
402)**
Directorate of Fire & Rescue



राष्ट्रीय इ-गवर्नेस योजना
National e-Governance Plan

Table of Content

Table of Contents

1. Project Overview.....	3
2. General Information	3
2.1. Tools Required	3
2.2. Starting your Computer	3
3. Purpose	4
4. Scope.....	4
5. Getting Started.....	4
6. Services Offered under Directorate of Fire & Rescue.....	4
7. Non-MSB Fire License Registration and Renewal	5
7.1. Applying for Non-MSB Fire License Registration and Renewal	5
7.2. Downloading Certificate	15
8. Disclaimer.....	19

E-DISTRICT TAMIL NADU USER MANUAL (Government of Tamil Nadu)

1. Project Overview

Districts are the de facto front-end of government where most Government-to-Consumer or G2C interaction takes place.

The e-District project was conceptualized to improve this experience by creating an automated workflow system for the district administration and help in providing the citizen efficient department services through Common Service Centers (CSCs), the primary front end channels envisaged under the National e-Governance Plan by Department of Information Technology (DIT), Ministry of Communication and Information Technology (MCIT), Government of India.

2. General Information

Let's Start!!

2.1. Tools Required

You will be provided with the following basic infrastructure:

- Computer (CPU, Monitor, Keyboard & Mouse)
- Network Connection (as per requirement)
- Peripherals (as per requirement)
- Browser (Google chrome, Version 37)
- Uninterrupted Power Supply (UPS)

2.2. Starting your Computer

Steps

1. Ensure all cables are connected between the computer, network connection, peripherals & UPS
2. Plug the UPS to the electrical socket
3. Switch 'ON' the electrical socket
4. Switch 'ON' the UPS
5. Press the  (power button) on the computer
6. Allow the system to boot up.



1. Switch 'ON' the UPS only after you have switched 'ON' the power socket
2. Switch 'ON' the computer only after you have switched "ON" the UPS
3. Switch 'OFF' the power socket in there is an electrical spark in the socket

	4. Do not start the computer in case the UPS is not fully charged 5. Do not start the computer in case any of the wires are in contact with water sources / moisture
	6. In case you are not sure whether the computer is connected in the right way – please contact the system engineer

3. Purpose

This document is an integral part of e-District application user manuals. The objective of this document is to provide step-by-step assistance to the user on how to apply for Non-MSB Fire License Registration and Renewal under Directorate of Fire & Rescue through the e-District Portal.

4. Scope

The scope of this document is to cover the 'Non-MSB Fire License Registration and Renewal' service offered under the **Directorate of Fire & Rescue**.

5. Getting Started

Following points and guidelines may be referred while accessing the e-Sevai/e-District application:

- User must have valid username and password
- Make relevant and correct entries only
- Recheck the entries before clicking on Submit button
- Mandatory fields cannot be left blank
- Mandatory/Optional documents should be attached as per requirement
- Do not make false entries

6. Services Offered under Directorate of Fire & Rescue

Following services are offered under the Directorate of Fire & Rescue:

1. DFR-101: NOC for MSB Compliance
2. DFR-102: NOC for MSB Planning Permission
3. DFR-103: NOC for Non - MSB Planning Permission
4. DFR-401: MSB Fire License Registration and Renewal
5. DFR-402: Non - MSB Fire License Registration and Renewal

7. Non-MSB Fire License Registration and Renewal

7.1. Applying for Non-MSB Fire License Registration and Renewal

Following steps describe how to apply for Non-MSB Fire License Registration and Renewal under Directorate of Fire & Rescue through the e-District Portal:

STEP 1: Go to the e-Sevai (Government of Tamil Nadu) Web Portal.

STEP 2: Enter the login credentials.

Make sure 'Operator' is selected in the **Operator Type** field.

STEP 3: Enter Captcha code.

STEP 4: Click on Login.



The screenshot displays the eSevai Government of Tamil Nadu portal. The header includes the TNeGA logo and the Government of Tamil Nadu emblem. The navigation menu contains links for Home, About e-Sevai, Government Orders, e-Sevai, Contact Us, and Help. The main content area is divided into four sections: TNeGA (with a map of Tamil Nadu), Important Links (Government Orders, Tenders, Documents, Job Opportunities, Maps), Latest News (Locate your near by e-Sevai, List of Services Offered in e-Sevai Centres, List of Services offered through Institution), and Sign In. The Sign In section contains a text input field for the login ID (tnelcchn010-01), a password field, a dropdown menu for Operator Type (set to Operator), a Captcha field (ZNRJ2), and Login and Reset buttons. A 'Forgot Password?' link is also present. Three callouts are overlaid on the image: 'Enter Login ID and Password' pointing to the login ID field, 'Enter Captcha' pointing to the Captcha field, and 'Click on Login' pointing to the Login button. At the bottom of the page, there is a banner that reads 'Welcome to eSevai' and 'eSevai — தமிழ்நாடு அரசின் இ-சேவை வலைதளம் உங்களை'.

e-Sevai Dashboard will appear.

STEP 5: Click on **Services** on the left panel.

The screenshot shows the TNeGA dashboard for the Government of Tamil Nadu. The header includes the TNeGA logo, the Government of Tamil Nadu name, and the e-Sevai logo with the text 'இணைய சேவை இனிய சேவை'. The user is logged in as OPERATOR 1. The dashboard features five summary cards: Today (1), Current Week (1), Current Month (6), Last Week (1), and Last Month (17). A sidebar menu on the left contains options like DASHBOARD, REPORTS, WALLET RECHARGE, SERVICES, and ANNA UNIVERSITY-GENRATE RECEIPT. A callout bubble points to the 'SERVICES' menu item with the text 'Click on Services'.

Department Wise service listing will appear.

STEP 6: Click on Directorate of Fire & Rescue.

You can also switch to the **Service Wise** listing, or switch to **Search** and search a particular service using keywords.

The screenshot shows the 'Services' page in the TNeGA application. The header is identical to the dashboard. The main content area is titled 'Services' and has three tabs: 'DEPARTMENT WISE', 'SERVICE WISE', and 'SEARCH'. The 'DEPARTMENT WISE' tab is active, displaying a list of departments with radio buttons next to them. A callout bubble points to the 'Directorate of Fire & Rescue' option with the text 'Click on the Department Name'. On the right side, there is a user profile section with the following details: Name: Operator 1, Center: COC Zone 13 Divn 182 Thiruvanniyur ELCCHN010, Center Code: ELCCHN010, Counter: 1, Wallet Type: Prepaid, Wallet Amount: 5955.00, and Share: 0.00.

STEP 7: Click on **DFR-402 Non - MSB Fire License Registration and Renewal**.



TNeGA **Government of Tamil Nadu** **e-Sevai**
 இணைய சேவை இனிய சேவை
 OPERATOR

Services

DEPARTMENT WISE: Directorate of Fire & Rescue

SERVICE WISE: 10 records per page

SEARCH: [Search Box]

- DFR-101 NOC for MSB Compliance
- DFR-102 NOC for MSB Planning Permission
- DFR-103 NOC for Non - MSB Planning Permission
- DFR-401 MSB Fire License Registration and Renewal
- DFR-402 Non - MSB Fire License Registration and Renewal

Showing 1 to 5 of 5 entries

Back

Name: Operator
 Center: COC Zone 13
 Divn 179
 Velachery
 Center Code: ELCHN009
 Counter: 1
 License Type: Prepaid
 Amount: 17189.60
 Fee: 0.00

Click on the Service Name

You will be redirected to the service page on the Tamil Nadu e-District Web Portal.

STEP 8: Fill up the registration form. Fields marked with **red** asterisk are mandatory while the fields marked with **green** asterisk are optional mandatory.

Fire license for Non-MSB: Specify license type (New/Renewal).

DFR-402 Non - MSB Fire License Registration and Renewal

Fire licence for non MSB

License type * New Renewal

Note: The following fields should be filled in case of **New** License.

Premises Number and Name of building: Enter building details.

Contact details: Enter contact details.

Premises Number and Name of building

Applicant name *	<input type="text" value="Radha Ravi"/>	Building name *	<input type="text" value="Kamarajar Complex"/>
State	<input type="text" value="TAMIL NADU"/>	District *	<input type="text" value="Chennai / சென்னை"/>
Taluk *	<input type="text" value="Mylapore / மயிலாப்பூர்"/>	Revenue village *	<input type="text" value="Chintadripet / சிந்தாதிரிப்"/>
Door / Flat no. (Provide all the door no's separated by comma) *	<input type="text" value="4/2"/>	Pincode *	<input type="text" value="600004"/>
Street name(only for chennai district) *	<input type="text" value="Chintadripet Balakrishnan 1st"/>		

Contact details

Phone / Landline no. with STD code	<input type="text"/>	Mobile number	<input type="text"/>
Email Id *	<input type="text" value="radharavi@gmail.com"/>		

Occupant details: Enter occupant details.

Description: Enter business description.

Occupant details

Name of firm or company or business factory *

Rental Owned

Name of the proprietor/ owner *	<input type="text" value="Siddhartha Mohandas"/>	Name of contract *	<input type="text" value="Iservice"/>
---------------------------------	--	--------------------	---------------------------------------

Description

Nature of business, trade or process *	<input type="text" value="Grocery"/>	No. of storage rooms *	<input type="text" value="1"/>
No. of floors *	<input type="text" value="1"/>		

S.no	Floor no.	Quantity of load stored(in kgs)	Area of the floor (in sq. ft)
1st	<input type="text" value="1"/>	<input type="text" value="800"/>	<input type="text" value="500"/>

Commodities already licenced together with quantities (by Municipality, state or central Government) state licence number *

to be provided Provided

License no. *	<input type="text" value="CN1101"/>	Date of issue *	<input type="text" value="12/03/2012"/>
Trade, business or commodities applied for disapproved with reasons any *	<input type="text" value="Nil"/>		

Building, General, Particulars: Enter required details.

Building									
Construction features (Fire resistance of the building in hours) *	2 Hours ▼								
General									
Fire risk level *	Low fire risk ▼								
Particulars									
Number of storeys *	1	Number of basements *	1						
Walls *	Bricks ▼	Doors *	Wood ▼						
Windows *	Opened ▼	Varandahs *	No ▼						
Balconies *	No ▼	Floors *	Marbles ▼						
False ceiling *	Yes ▼	Roof (or Terrace) *	Wooden ▼						
Number of staircases and position enclosed open *	1								
<table border="1"> <thead> <tr> <th>S.no</th> <th>Staircase no.</th> <th>Type of the staircase</th> </tr> </thead> <tbody> <tr> <td>1st</td> <td>1</td> <td> <input checked="" type="radio"/> Enclosed <input type="radio"/> Open type </td> </tr> </tbody> </table>				S.no	Staircase no.	Type of the staircase	1st	1	<input checked="" type="radio"/> Enclosed <input type="radio"/> Open type
S.no	Staircase no.	Type of the staircase							
1st	1	<input checked="" type="radio"/> Enclosed <input type="radio"/> Open type							
Other occupations within immediate 20mts /all round the proposed building *	Shops ▼								

Observation, Side Set Back: Enter required details.

Nearest means of communication: Enter details of nearest means of communication.

Installed fire-fighting equipment: Enter details of fire-fighting equipment.

Observation			
Width of road/street/lane (in metres) *	<input type="text" value="2"/>	Accessibility for fire engines *	<input checked="" type="radio"/> Yes <input type="radio"/> No
Side Set Back			
South(In metres) *	<input type="text" value="2"/>	East(In metres) *	<input type="text" value="3"/>
West(In metres) *	<input type="text" value="2"/>	North(In metres) *	<input type="text" value="3"/>
Nearest means of communication			
Telephone *	<input type="text" value="04423454230"/>	Alternative telephone	<input type="text"/>
Contact number of fire station *	<input type="text" value="09532642015"/>	Contact no. of police chowki or station	<input type="text"/>
Installed fire-fighting equipments			
Hose Reel	<input type="text"/>	Hydrant and Hose	<input type="text"/>
Sprinklers	<input type="text" value="1 Sprinkler"/>		

Fire detection: Enter fire detection details.

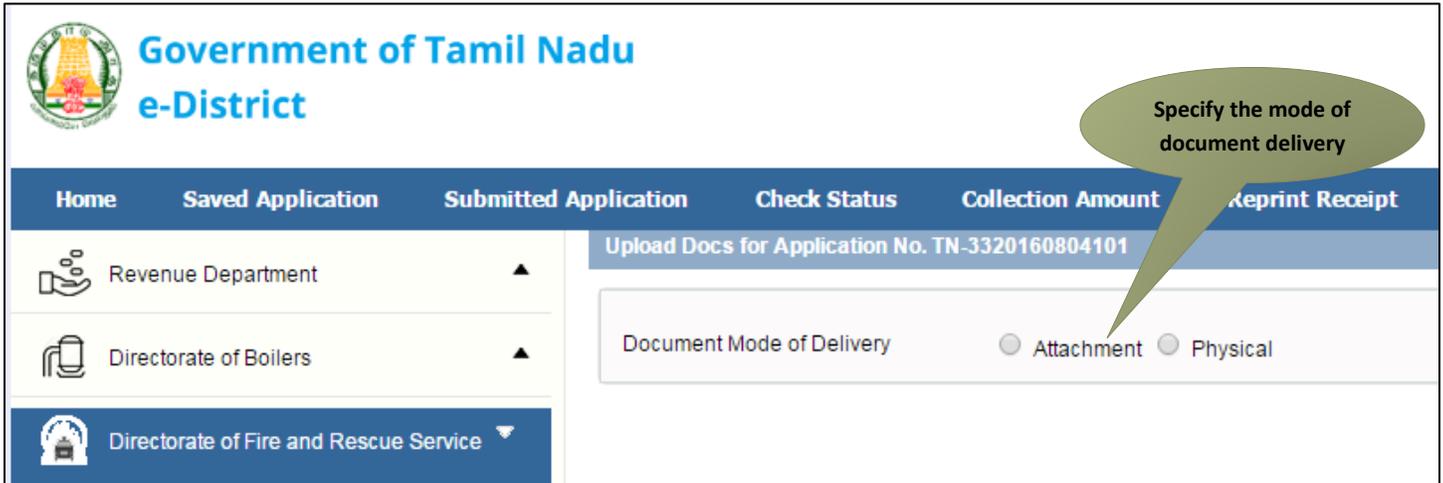
Declaration: Accept declarations.

STEP 9: Click on **Submit**.

Fire detection			
Water supply details			
Water supply *	<input type="text" value="underground tank"/>	Capacity of tank (in Litre)	<input type="text" value="1500"/>
Fire buckets with stand *	<input type="radio"/> To be provided <input checked="" type="radio"/> provided	Number of fire buckets *	<input type="text" value="1"/>
Fire-detecting and alarms system *	<input type="radio"/> To be provided <input checked="" type="radio"/> provided	Watchman *	<input type="radio"/> To be provided <input checked="" type="radio"/> provided
Watchman shifts *	<input type="text" value="24 Hours"/>	Fire extinguishers *	<input type="text" value="1 of 4 KG"/>
Declaration			
<input checked="" type="checkbox"/> * Certified that the above particulars furnished are true to the best of my knowledge.			
<input type="button" value="Submit"/> <input type="button" value="Cancel"/>		<div style="position: absolute; top: -20px; left: 50%; transform: translate(-50%, -50%); border: 1px solid black; border-radius: 50%; padding: 5px; background-color: #6b8e23; color: white;">Click on Submit</div> <div style="position: absolute; top: -20px; left: 70%; border: 1px solid black; border-radius: 50%; padding: 5px; background-color: #6b8e23; color: white;">Fill up the form</div>	

Next screen will show options for document delivery.

STEP 10: Specify whether the applicant wants to attach soft copies of required documents or wants to deliver documents physically (manually at the center).



Government of Tamil Nadu e-District

Home | Saved Application | Submitted Application | Check Status | Collection Amount | Reprint Receipt

Revenue Department | Directorate of Boilers | Directorate of Fire and Rescue Service

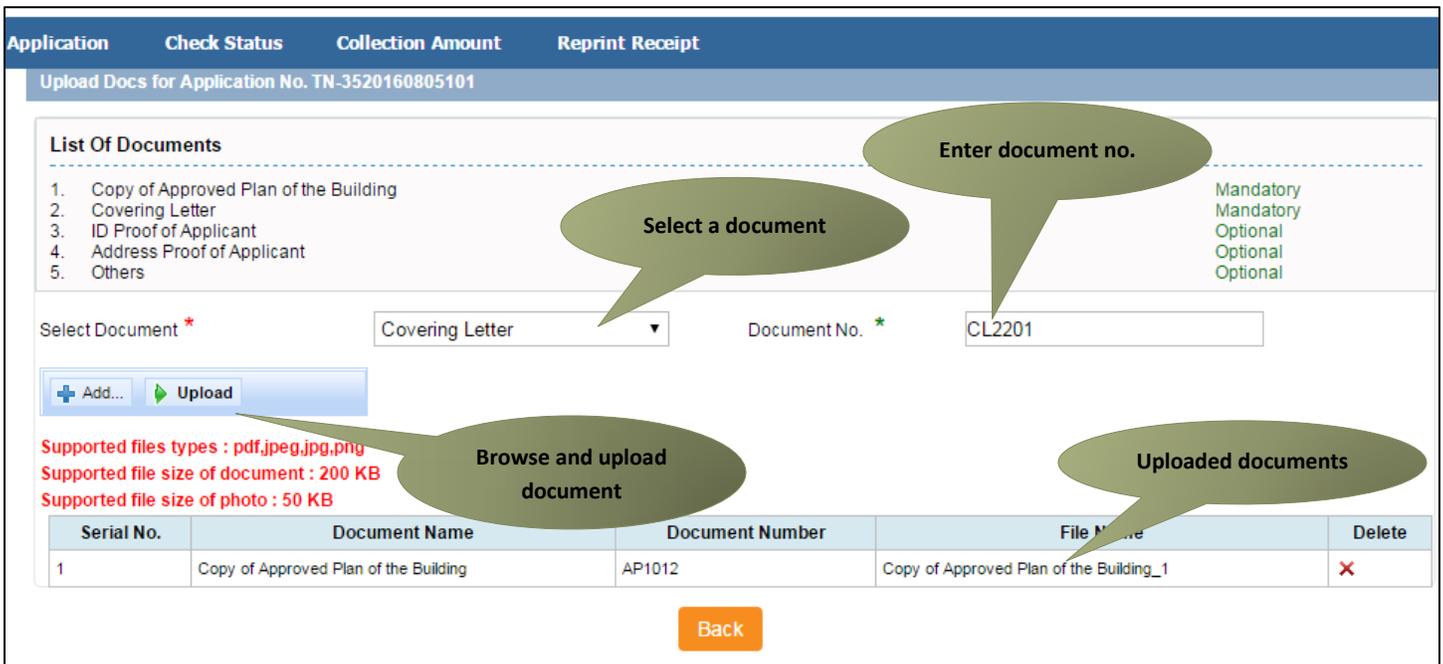
Upload Docs for Application No. TN-3320160804101

Document Mode of Delivery: Attachment Physical

Specify the mode of document delivery

STEP 11: If the applicant opts for attachment, list of required documents will be shown. Attach the documents in prescribed file size and file type. Uploaded documents will be shown at the bottom.

Please note that the 'Upload' button will appear once you browse and add a document.



Application | Check Status | Collection Amount | Reprint Receipt

Upload Docs for Application No. TN-3520160805101

List Of Documents

1. Copy of Approved Plan of the Building	Mandatory
2. Covering Letter	Mandatory
3. ID Proof of Applicant	Optional
4. Address Proof of Applicant	Optional
5. Others	Optional

Select Document * Document No. *

Supported files types : pdf,jpeg,jpg,png
Supported file size of document : 200 KB
Supported file size of photo : 50 KB

Select a document *Enter document no.* *Browse and upload document* *Uploaded documents*

Serial No.	Document Name	Document Number	File Name	Delete
1	Copy of Approved Plan of the Building	AP1012	Copy of Approved Plan of the Building_1	X

STEP 12: After uploading the documents, click on 'Make Payment'.

Uploaded Successfully

Supported files types : pdf, jpeg, jpg, png
Supported file size : 5 MB
Supported file size : 5 MB

Serial No.	Document Name	Document Number	File Name	Delete
1	Copy of Approved Plan of the Building	AP1012	Copy of Approved Plan of the Building_1	✗
2	Covering Letter	CL2201	Covering Letter_2	✗

Click to make payment

[Make Payment](#) [Back](#)

Payments page will appear. Total Fees for the service will be shown.

STEP 13: Click on 'Confirm Payment'.

Application	Check Status	Collection Amount	Reprint Receipt
Confirm			
Application Number	TN-3520160805101		
Applicant Name	Radha Ravi		
Date of Application	05-Aug-2016		
Service Name	Non - MSB Fire License Registration and Renewal		
Service Charge	2.00		
Total	2.00		

Click to confirm payment

[Confirm payment](#)

Acknowledgement receipt will be shown.

STEP 14: Click on **Print Receipt** to print the receipt.

Application	Check Status	Collection Amount	Reprint Receipt
Acknowledgement Receipt			
Application Number	TN-3520160805101		
Applicant Name	Radha Ravi		
Service Name	DFR-402 Non - MSB Fire License Registration and Renewal		
Service Charge	2.00		
Total	2.00		

Click to print receipt

[Print receipt](#)

The below figure shows the preview of the acknowledgement receipt.



தமிழ்நாடு அரசு / Government of Tamil Nadu
இ-சேவை மையம் / e-Sevai Centre

ஒப்புக்கை / ACKNOWLEDGEMENT

<p>ரசுதி எண் / Receipt No. : TN-3520160805101</p> <p>விண்ணப்பதாரர் / Applicant Name : Radha Ravi</p> <p>துறையின் பெயர் / Department Name : தயிணைப்பு மற்றும் மடீயு Directorate of Fire and Rescue Service</p>	<p>விண்ணப்ப எண் / Application No. : TN-3520160805101</p> <p>விண்ணப்பித்த தேதி / Application date : 05-Aug-2016</p> <p>விண்ணப்பித்த சேவை / Applied for Service : DFR-402 Non - MSB Fire License Registration and Renewal</p>
---	---

பணம் செலுத்திய விவரம் / Payment Details

விவரங்கள் / Particulars	செலுத்தும் முறை / Payment Mode	செலுத்தப்பட்ட தொகை (ரூ) / Amount Paid
விண்ணப்ப கட்டணம் / Application Fees	Cash	2.00
இ-சேவை மையக் கட்டணம் / e-Sevai Centre Charges		2.00
ரூபாய் எழுத்துக்களில் / Amount in words (Rs): Four Rupees Only		மொத்தம் / Total : 4.00

மையப் பெயர் & குறியீட்டு எண் / Centre Code & Type : ELC:HN000 - CMS

கையொப்பம் / Signature of the Centre Operator

மேலே குறிப்பிட்டுள்ள அனைத்து விவரங்களையும் சரிபார்த்து கொள்ளவும். உங்கள் விண்ணப்ப நிலையை தெரிந்து கொள்ள பின்வரும் இணையதளத்தில் பார்க்கவும் 110.172.171.189/tneda/VerifyCerti.xhtml. உங்கள் விண்ணப்பத்தை உயர் அதிகாரி ஒப்புதல் அளித்த பிறகு இலிண்டல் கையொப்பமிட்டச் சான்றிதழை பெற்றுக்கொள்ளலாம் / Kindly check correctness of all the details furnished above. To Check the Application Status see the URL 110.172.171.189/tneda/VerifyCerti.xhtml. After your application is approved by the approving authority, you can obtain the digitally signed certificate.



Note: For renewal of the license, you may simply enter the License Number (Application Number of the New Non - MSB Fire License application which was being approved and pending for renewal). Once entered, all your saved

details will appear pre-filled in the form (as you click on the 'Search' button). You may then apply for license renewal. The flow of the application will remain the same.

DFR-402 Non - MSB Fire License Registration and Renewal

Fire licence for non MSB

License type * New Renewal

Enter the license no. *

Please Note:

After submission, the application will be saved as draft. You can find draft applications under the **Saved Application** section and upload documents or make payment as required.

Application	Check Status	Collection Amount	Reprint Receipt		
 Saved Application					
Application Number	Service Name	Applicant Name	Date of Request	Status	Document Status
<input type="radio"/> TN-3520160805101	DFR-402 Non - MSB Fire License Registration and Renewal	Radha Ravi	05-Aug-2016	Saved	Uploaded

Submitted applications can be viewed under the **Submitted Application** section.

Application	Check Status	Collection Amount	Reprint Receipt			
 Submitted Application						
Sr. No.	Application Number	Service Name	Applicant Name	Date of Request	Status	Certificate
1	TN-3520160805101	DFR-402 Non - MSB Fire License Registration and Renewal	Radha Ravi	05-Aug-2016	Check Status	NA

The current status of an application can be checked from the **Check Status** section.

Application Check Status Collection Amount Reprint Receipt

Check Status

Application Number:

From date * To date *

Applicant Name: District:

Application Number	TN-3520160805101
Applicant Name	Radha Ravi
Service Name	DFR-402 Non - MSB Fire License Registration and Renewal
View Application	View Application
Current Status	Application submitted to District Officer
Comment	Submitted

Uploaded Documents

Serial No.	Document Name	Document Number	File Name	View Document
1	Copy of Approved Plan of the Building	AP1012	Copy of Approved Plan of the Building_1	View Document
2	Covering Letter	CL2201	Covering Letter_2	View Document

Acknowledgement receipts can be re-printed from the **Reprint Receipt** section.

Application Check Status Collection Amount Reprint Receipt

Reprint Receipt

Sr. No.	Application Number	Service Name	Applicant Name	Date of Request	Print Receipt
1	TN-3520160805101	DFR-402 Non - MSB Fire License Registration and Renewal	Radha Ravi	05-Aug-2016	Print Receipt

Navigation: <<<< < > >>>>

After submission, application goes to the officer in-charge (District Officer/ Assistant District Officer) for approval.

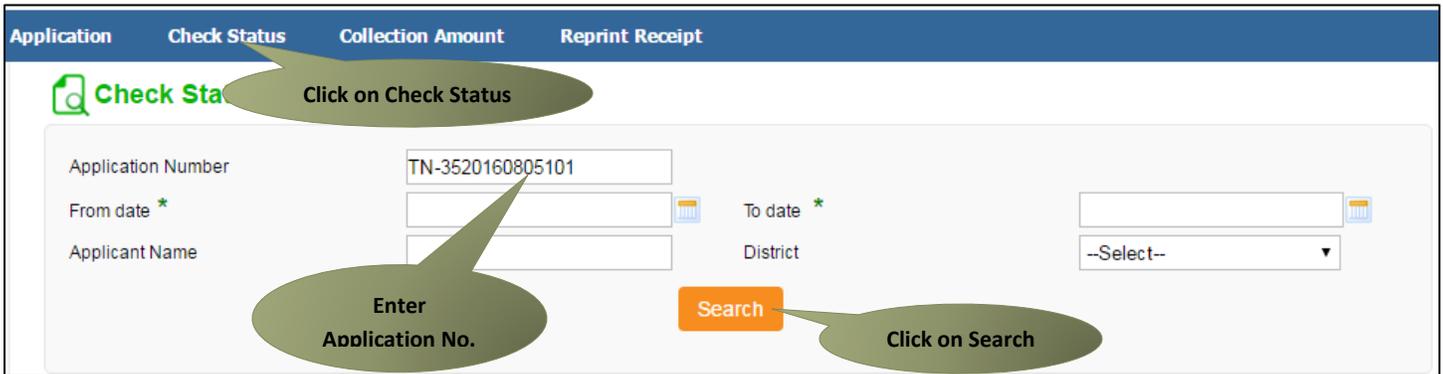
7.2. Downloading Certificate

Once the application is approved and digitally signed, the license certificate can be downloaded from the Operator's desk and handed over to the applicant.

STEP 1: Click on **Check Status**.

STEP 2: Enter **Application Number**.

STEP 3: Click on **Search**.



The screenshot shows a navigation bar with 'Application', 'Check Status', 'Collection Amount', and 'Reprint Receipt'. The 'Check Status' option is highlighted with a callout 'Click on Check Status'. Below the navigation bar, there is a search form with fields for 'Application Number' (containing 'TN-3520160805101'), 'From date', 'To date', 'Applicant Name', and 'District'. A 'Search' button is highlighted with a callout 'Click on Search'. Another callout 'Enter Application No.' points to the 'Application Number' field.

The application will show up.

STEP 4: Click on **Download certificate** link.

Application Number	TN-3520160805101
Applicant Name	Radha Ravi
Service Name	DFR-402 Non - MSB Fire License Registration and Renewal
View Application	View Application
Current Status	Application approved
Comment	Application approved.
Certificate	Download certificate

Uploaded Documents			
Serial No.	Document Name	File Name	View Document
1	Copy of Approved Plan of the Building	Approved Plan of the Building_1	View Document
2	Covering Letter	Covering Letter_2	View Document

Notes			
Officer Name:	FSDO	Date And Time:	05-Aug-2016 04:22:18
Recommendation:	Yes	Enquiry Date	05-Aug-2016
Notes:	Application reviewed.		

The certificate will be downloaded.

The below figure shows the preview of the **New** license certificate:

**FIRE SERVICE LICENCE**

**(Under section 13 of the Tamil Nadu Fire service Act 1985 and
With Tamil Nadu Fire Service Rules 1990 Appendix III)**

LICENCE NO : TN-3520160805101 /B1/ 2016

DATE : 05/08/2016

License is hereby granted under section 13 of the Tamil Nadu Fire Service Act 1985 for other items of RESTAURANT in the Name of M/S. Kamarajar Complex, within the jurisdiction of Chennai, at the Premises 4/2, Kamarajar Complex, Chintadripet Balakrishnan 1st lane, Chintadripet, Mylapore, Chennai-600004, Subject to the condition noted Thereon and such other conditions as may be prescribed. THE ABOVE PREMISES INSPECTED BY STATION OFFICER FSDO , ON 05/08/2016.

CONDITIONS

As per Col.13 of Appendix V to the Rules under section 13 of the Act.

1. This License is valid for one year from the date of issue.
2. The applicant will also get permission/No objection certificate from other department if necessary.
3. If the extension or alteration is made in the existing building and also for Changing of present business will also apply & get separate permission.
4. Regular License has to be obtained from competent authority.
5. If there is any deviation from the Govt. Rule and Act the license issued will stand cancelled.
6. All the Fire Extinguishers have to be recharged and maintained periodically as per code practice in 2190/2010.
7. Advise to train the employee to operate the fire Extinguisher.

District Officer
Fire & Rescue Services
Tiruvannamalai - 600004

To

Kamarajar Complex

4/2, Kamarajar Complex, Chintadripet Balakrishnan 1st lane,
Chintadripet, Mylapore, Chennai-600004

The below figure shows the preview of the **Renewal** license certificate:



FIRE SERVICE LICENCE

**(Under section 13 of the Tamil Nadu Fire service Act 1985 and
With Tamil Nadu Fire Service Rules 1990 Appendix III)**

LICENCE NO : TN-3520160805102 /B1/ 2016

DATE : 05/08/2016

License is hereby granted under section 13 of the Tamil Nadu Fire Service Act 1985 for other items of RESTAURANT in the Name of M/S. Kamarajar Complex, within the jurisdiction of Chennai, at the Premises 4/2, Kamarajar Complex, Chintadripet Balakrishnan 1st lane, Chintadripet, Mylapore, Chennai-600004, Subject to the condition noted Thereon and such other conditions as may be prescribed. THE ABOVE PREMISES INSPECTED BY STATION OFFICER FSDO , ON 05/08/2016.

CONDITIONS

As per Col.13 of Appendix V to the Rules under section 13 of the Act.

1. This License is valid for one year from the date of issue.
2. The applicant will also get permission/No objection certificate from other department if necessary.
3. If the extension or alteration is made in the existing building and also for Changing of present business will also apply & get separate permission.
4. Regular License has to be obtained from competent authority.
5. If there is any deviation from the Govt. Rule and Act the license issued will stand cancelled.
6. All the Fire Extinguishers have to be recharged and maintained periodically as per code practice in 2190/2010.
7. Advise to train the employee to operate the fire Extinguisher.

District Officer
Fire & Rescue Services
Tiruvannamalai - 600004

To

Kamarajar Complex

4/2, Kamarajar Complex, Chintadripet Balakrishnan 1st lane,
Chintadripet, Mylapore, Chennai-600004

8. Disclaimer

This User manual is prepared as per the existing application; however actual screen shots may vary for few cases.