



Tamil Nadu e-District Application Training Manual

Registration of License under
Boilers Act (DBL-401)

Directorate of Boilers



राष्ट्रीय इ-गवर्नेस योजना
National e-Governance Plan

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E-DISTRICT TAMIL NADU USER MANUAL

(Government of Tamil Nadu)

1. Project Overview

Districts are the de facto front-end of government where most Government-to-Consumer or G2C interaction takes place.

The e-District project was conceptualized to improve this experience by creating an automated workflow system for the district administration and help in providing the citizen efficient department services through Common Service Centers (CSCs), the primary front end channels envisaged under the National e-Governance Plan by Department of Information Technology (DIT), Ministry of Communication and Information Technology (MCIT), Government of India.

2. General Information

Let's Start!!


2.1. Tools Required

You will be provided with the following basic infrastructure:

- Computer (CPU, Monitor, Keyboard & Mouse)
- Network Connection (as per requirement)
- Peripherals (as per requirement)
- Browser (Google chrome, Version 37)
- Uninterrupted Power Supply (UPS)



2.2. Starting your Computer

Steps

1. Ensure all cables are connected between the computer, network connection, peripherals & UPS
2. Plug the UPS to the electrical socket
3. Switch 'ON' the electrical socket
4. Switch 'ON' the UPS
5. Press the  (power button) on the computer
6. Allow the system to boot up.



1. Switch 'ON' the UPS only after you have switched 'ON' the power socket
2. Switch 'ON' the computer only after you have switched "ON" the UPS
3. Switch 'OFF' the power socket in there is an electrical spark in the socket

	4. Do not start the computer in case the UPS is not fully charged 5. Do not start the computer in case any of the wires are in contact with water sources / moisture
	6. In case you are not sure whether the computer is connected in the right way – please contact the system engineer

3. Purpose

This document is an integral part of e-District application user manuals. The objective of this document is to provide step-by-step assistance to the user on how to apply for Registration of license under Boilers Act through the e-District Portal.

4. Scope

The scope of this document covers the 'Registration of License under Boilers Act 1923' service offered under the **Directorate of Boilers**.

5. Getting Started

Following points and guidelines may be referred while accessing the e-Sevai/e-District application:

- User must have valid username and password
- Make relevant and correct entries only
- Recheck the entries before clicking on Submit button
- Mandatory fields cannot be left blank
- Mandatory/Optional documents should be attached as per requirement
- Do not make false entries

6. Services Offered under Directorate of Boilers

Following services are offered under the Directorate of Boilers:

1. DBL-401: Registration of License under boilers act
2. DBL-402: Renewal of License under boilers act

7. Registration of License under Boilers Act

Following section describes how to apply for registration of license under Boilers Act through the e-District Portal:

7.1. Applying for Registration of License under Boilers Act

STEP 1: Go to the e-Sevai (Government of Tamil Nadu) Web Portal.

STEP 2: Enter the login credentials.

Make sure 'Operator' is selected in the **Operator Type** field.

STEP 3: Enter Captcha code.

STEP 4: Click on Login.

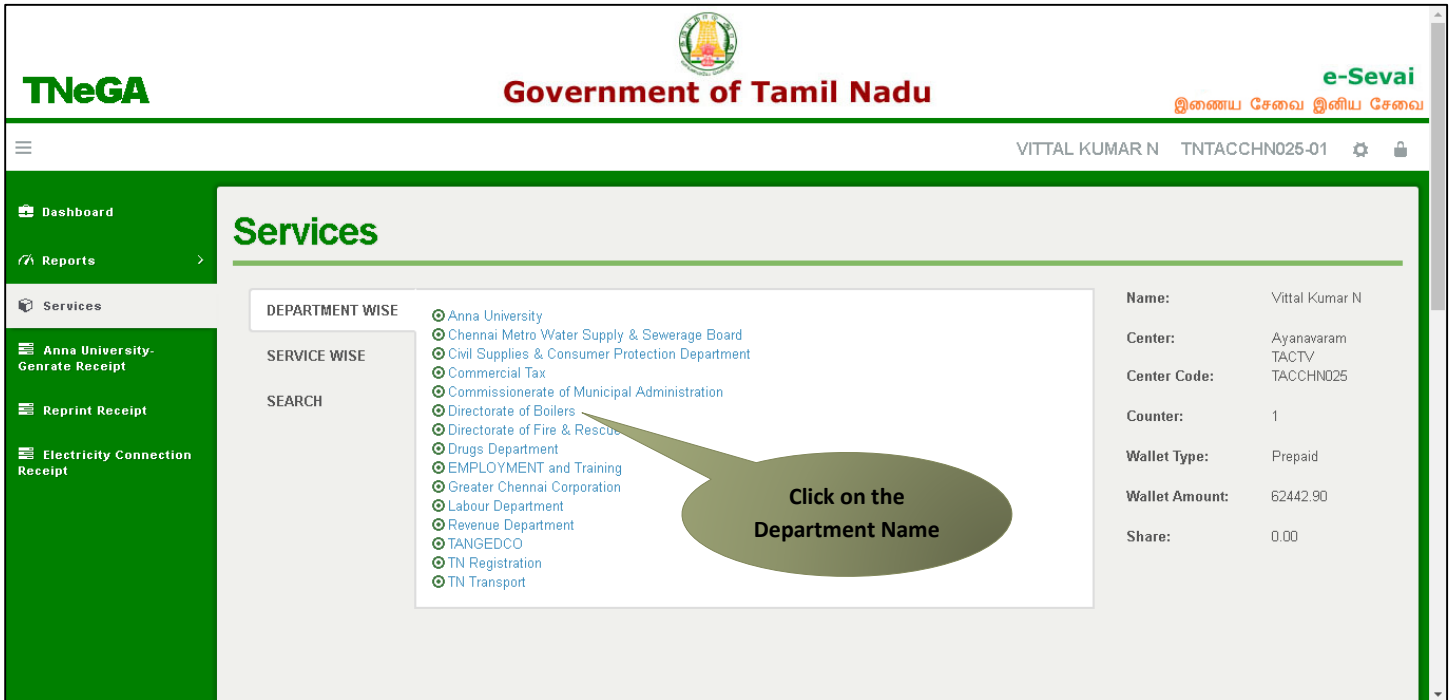
e-Sevai Dashboard will appear.

STEP 5: Click on **Services** on the left panel.

Department Wise service listing will appear.

STEP 6: Click on **Directorate of Boilers**.

You can also switch to the **Service Wise** listing, or switch to **Search** and search a particular service using keywords.



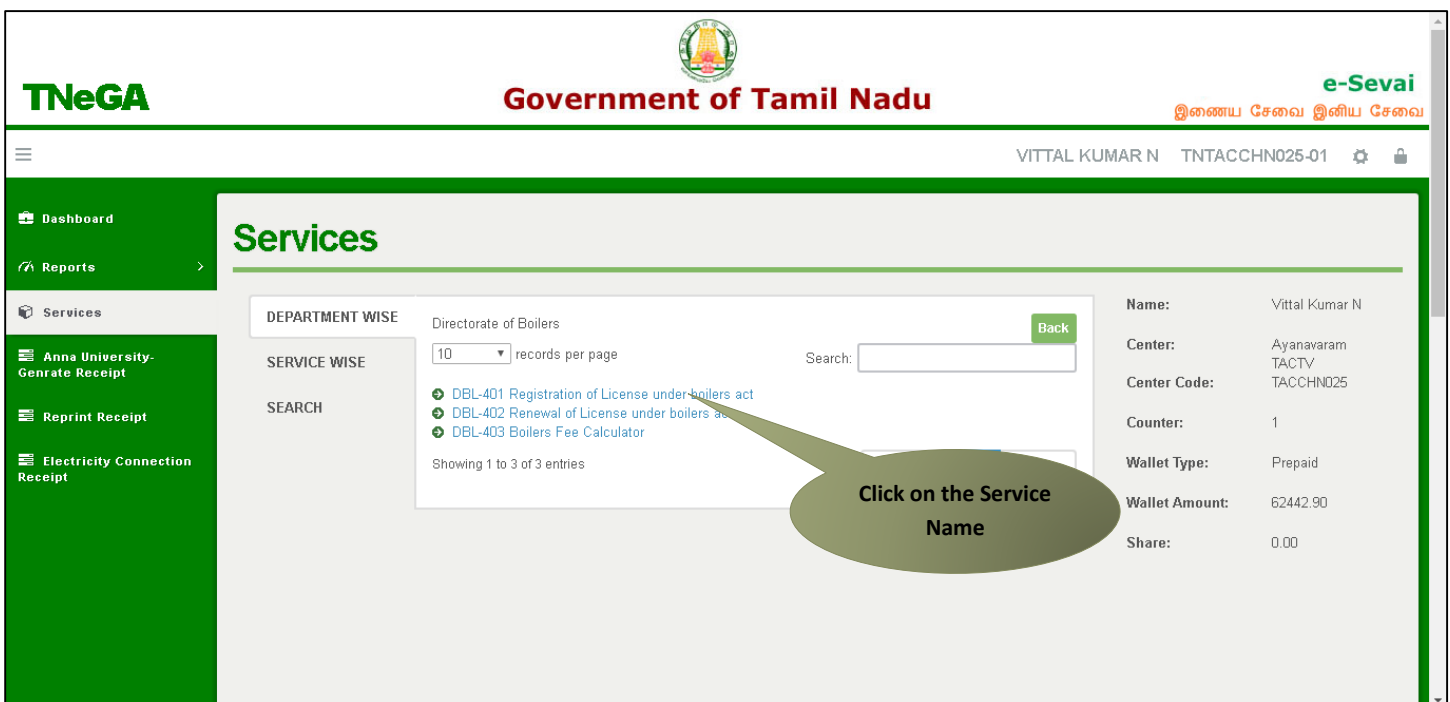
The screenshot shows the TNeGA Services page for the Government of Tamil Nadu. The user is logged in as VITTAL KUMAR N with ID TNTACCHN025-01. The page displays a list of services under the 'DEPARTMENT WISE' tab. A callout bubble points to 'Directorate of Boilers' in the list.

DEPARTMENT WISE	SEARCH
<ul style="list-style-type: none">Anna UniversityChennai Metro Water Supply & Sewerage BoardCivil Supplies & Consumer Protection DepartmentCommercial TaxCommissionerate of Municipal AdministrationDirectorate of BoilersDirectorate of Fire & RescueDrugs DepartmentEMPLOYMENT and TrainingGreater Chennai CorporationLabour DepartmentRevenue DepartmentTANGEDCOTN RegistrationTN Transport	

Click on the Department Name

Name:	Vittal Kumar N
Center:	Ayanavaram
Center Code:	TACCHN025
Counter:	1
Wallet Type:	Prepaid
Wallet Amount:	62442.90
Share:	0.00

STEP 7: Click on **DBL-401 Registration of License under boilers act**.



The screenshot shows the TNeGA Services page with the 'Directorate of Boilers' selected. The search results are displayed under the 'SERVICE WISE' tab. A callout bubble points to 'DBL-401 Registration of License under boilers act' in the list.

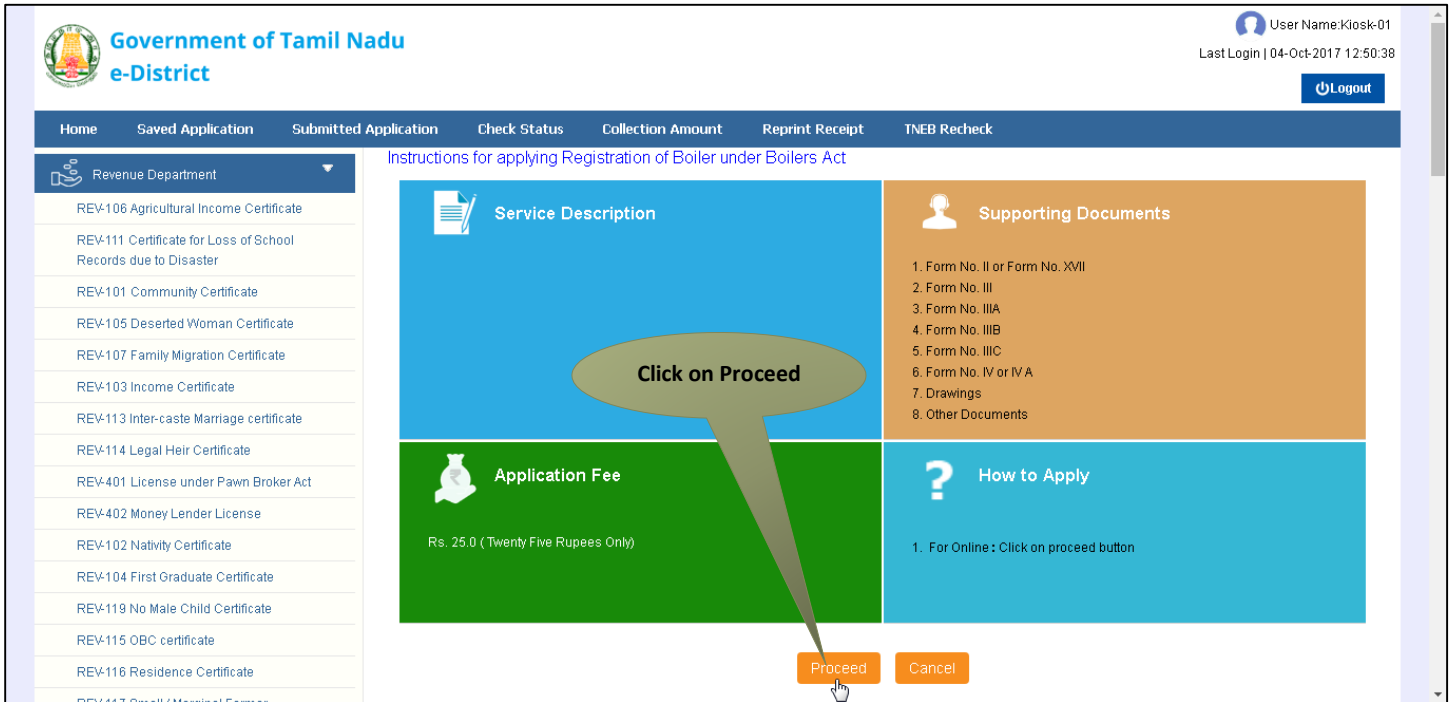
DEPARTMENT WISE	SEARCH
Directorate of Boilers	
10 records per page	Search: <input type="text"/>
<ul style="list-style-type: none">DBL-401 Registration of License under boilers actDBL-402 Renewal of License under boilers actDBL-403 Boilers Fee Calculator	
Showing 1 to 3 of 3 entries	

Click on the Service Name

Name:	Vittal Kumar N
Center:	Ayanavaram
Center Code:	TACCHN025
Counter:	1
Wallet Type:	Prepaid
Wallet Amount:	62442.90
Share:	0.00

You will be redirected to the Tamil Nadu e-District Web Portal.

STEP 8: Click on **Proceed** to continue



Government of Tamil Nadu
e-District

User Name:Kiosk-01
Last Login | 04-Oct-2017 12:50:38
Logout

Home Saved Application Submitted Application Check Status Collection Amount Reprint Receipt TNEB Recheck

Revenue Department

- REV-106 Agricultural Income Certificate
- REV-111 Certificate for Loss of School Records due to Disaster
- REV-101 Community Certificate
- REV-105 Deserted Woman Certificate
- REV-107 Family Migration Certificate
- REV-103 Income Certificate
- REV-113 Inter-caste Marriage certificate
- REV-114 Legal Heir Certificate
- REV-401 License under Pawn Broker Act
- REV-402 Money Lender License
- REV-102 Nativity Certificate
- REV-104 First Graduate Certificate
- REV-119 No Male Child Certificate
- REV-115 OBC certificate
- REV-116 Residence Certificate
- REV-117 Small/Marginal Farmer

Instructions for applying Registration of Boiler under Boilers Act

Service Description

Supporting Documents

1. Form No. II or Form No. XVII
2. Form No. III
3. Form No. IIIA
4. Form No. IIIB
5. Form No. IIIC
6. Form No. IV or IV A
7. Drawings
8. Other Documents

Application Fee

Rs. 25.0 (Twenty Five Rupees Only)

How to Apply

1. For Online : Click on proceed button

Click on Proceed

Proceed Cancel

Registration form will appear.

STEP 9: Fill up the form. Fields marked with **red asterisk** are mandatory while the fields marked with **green asterisk** are optional mandatory.

Company Details: Enter applicant's company details.

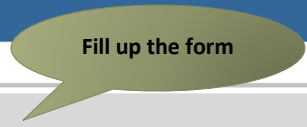
Company Address: Enter applicant's company address.

Contact Details: Enter applicant's contact details.

Boiler Details: Enter details of the boiler.

STEP 10: Click on **Submit**.

DBL-401 Registration of Boilers under Boilers Act



Company Details

Full name of the Company * Owner name *

Company Address

State /மாநிலம் District /மாவட்டம் *

Taluk / வட்டம் * Revenue Village /கிராமம் *

Street no/ Name / தெரு பெயர் * Building / Door / Flat No. *

Pin Code / அஞ்சல் எண் *

Contact Details

Phone / Landline No. with STD Code Mobile Number *

Email Id

Boiler Details

Boiler Makers No. * Name of Boiler Maker *

Place of Make * Year of Make *

Rating (Total Heating surface Area in Sq.m.) * Working pressure (in Kg/cm2) *

Evaporation Capacity(Kg/hr) * Type of boiler *

Sub Type of Boiler *

Description of Boiler * Steam pipe line length in meter *

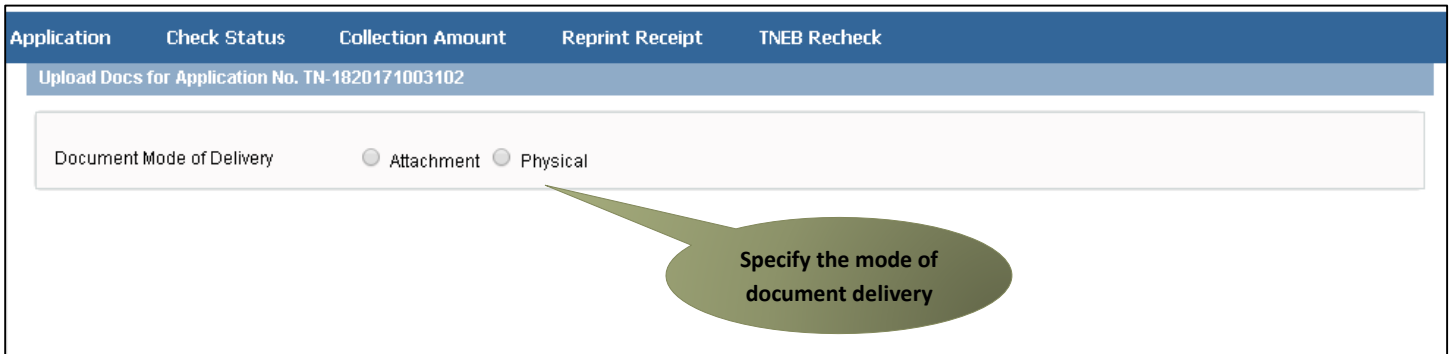
Nominal Bore upto 100mm * Nominal Bore exceeding 100mm *

Is Stream pipeline Having Header? * Yes No



Next screen will show options for document delivery.

STEP 11: Specify whether the applicant wants to attach soft copies of required documents or wants to deliver documents physically (manually at the center).



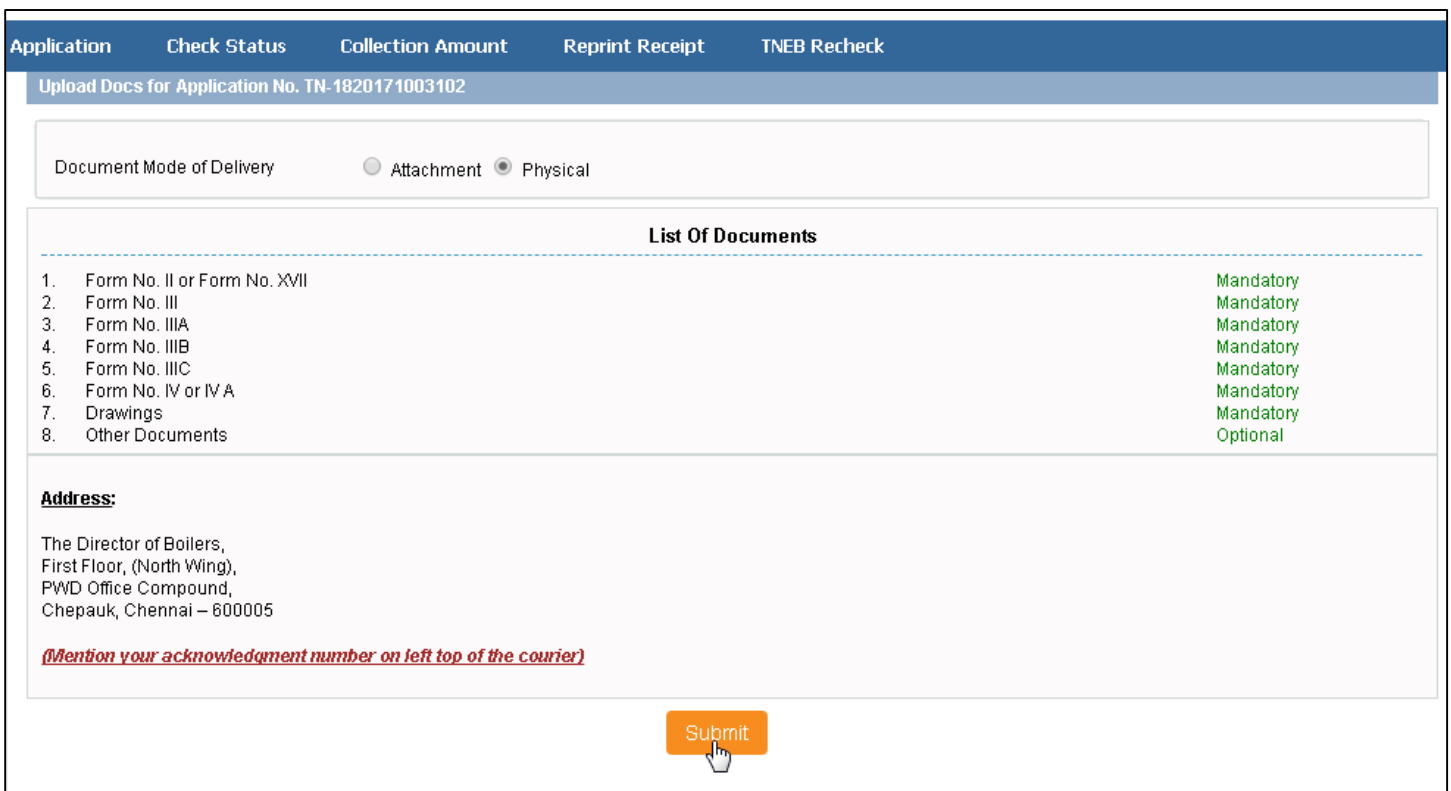
Application | Check Status | Collection Amount | Reprint Receipt | TNEB Recheck

Upload Docs for Application No. TN-1820171003102

Document Mode of Delivery Attachment Physical

Specify the mode of document delivery

STEP 12: If you opt for “Physical”, you will be shown a list of required documents and the address to which the documents need to be posted. You may note down the list and proceed with submitting the application.



Application | Check Status | Collection Amount | Reprint Receipt | TNEB Recheck

Upload Docs for Application No. TN-1820171003102

Document Mode of Delivery Attachment Physical

List Of Documents

1. Form No. II or Form No. XVII	Mandatory
2. Form No. III	Mandatory
3. Form No. IIIA	Mandatory
4. Form No. IIIB	Mandatory
5. Form No. IIIC	Mandatory
6. Form No. IV or IV A	Mandatory
7. Drawings	Mandatory
8. Other Documents	Optional

Address:

The Director of Boilers,
First Floor, (North Wing),
PWD Office Compound,
Chepauk, Chennai – 600005

(Mention your acknowledgment number on left top of the courier)

Submit

If you opt for attachment, list of required documents will be shown. Attach the documents in prescribed file size and file type. Uploaded documents will be shown at the bottom.

Please note that the ‘Upload’ button will appear once you browse and add a document.

Application Check Status Collection Amount Reprint Receipt TNEB Recheck

Upload Docs for Application No. TN-1820171003102

List of Documents

1.	Form No. II or Form No. XVII	Mandatory
2.	Form No. III	Mandatory
3.	Form No. IIIA	Mandatory
4.	Form No. IIIB	Mandatory
5.	Form No. IIIC	Mandatory
6.	Form No. IV or IV A	Mandatory
7.	Drawings	Mandatory
8.	Other Documents	Optional

Select Document * Drawings Document No. * 7

+ Add... Upload

Supported files types : pdf,jpeg,jpg,png
Supported file size of document : 200 KB
Supported file size of photo : 50 KB

Serial No.	Document Name	Document Number	File Name	Delete
1	Form No. II or Form No. XVII	1	Form No. II or Form No. XVII_1	✗
2	Form No. III	2	Form No. III_2	✗
3	Form No. IIIA	3	Form No. IIIA_3	✗
4	Form No. IIIB	4	Form No. IIIB_4	✗
5	Form No. IIIC	5	Form No. IIIC_5	✗
6	Form No. IV or IV A	6	Form No. IV or IV A_6	✗

Back

STEP 13: After uploading the documents, click on 'Make Payment'.

Serial No.	Document Name	Document Number	File Name	Delete
1	Form No. II or Form No. XVII	1	Form No. II or Form No. XVII_1	✗
2	Form No. III	2	Form No. III_2	✗
3	Form No. IIIA	3	Form No. IIIA_3	✗
4	Form No. IIIB	4	Form No. IIIB_4	✗
5	Form No. IIIC	5	Form No. IIIC_5	✗
6	Form No. IV or IV A	6	Form No. IV or IV A_6	✗
7	Drawings	7	Drawings_7	✗

Click to make payment

Make Payment Back

Payments page will appear. Applicable amount (Govt. Fee and Service Fee) will be shown as per the details of boiler provided by the applicant. Payment can be made through Bank Challan.

STEP 14: Enter Challan details and click on 'Make Payment'.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck
Confirm				
Payment Type *	Challan			
Challan No. *	5124	Challan Date *	02-Oct-2017	
Govt Fees *	6800.0	Service Fees *	25.0	
Upload Challan Copy *	+ Add... X Clear All			
Challan Copy Uploaded Successfully				
Download Uploaded Challan Copy				
Make Payment				

Click to confirm payment

Payment confirmation page will appear.

STEP 15: Click on 'Confirm Payment'.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck
Confirm				
Application Number	TN-1820171003102			
Applicant Name	Satyajeet Dubey			
Date of Application	03-Oct-2017			
Service Name	Registration of Boiler under Boilers Act			
Mode Of Payment	Challan			
Government Fees	6800.00			
Service Charge	25.00			
Total amount to be deducted from the wallet	25.00			

[Confirm payment](#)

Acknowledgement receipt will be shown.

STEP 16: Click on **Print Receipt** to print the receipt.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck
Acknowledgement Receipt				
Application Number	TN-1820171003102			
Applicant Name	Satyajeet Dubey			
Service Name	DBL-401 Registration of Boiler under Boilers Act			
Service Charge	25.00			
Total	25.00			

[Print receipt](#)

Click to print receipt

The below figure shows the preview of the acknowledgement receipt.



தமிழ்நாடு அரசு / Government of Tamil Nadu
இ-சேவை மையம் / e-Sevai Centre

ஒப்புக்கை / ACKNOWLEDGEMENT

ரசுதி எண் / Receipt No. : TN-1820171003102 விண்ணப்பதாரர் / Applicant Name : Satyajeet Dubey துறையின் பெயர் / Department Name : கொதிகலன் இயக்குநரகம் / Directorate of Boilers	விண்ணப்ப எண் / Application No. : TN-1820171003102 விண்ணப்பித்த தேதி / Application date : 03-Oct-2017 விண்ணப்பித்த சேவை / Applied for Service : DBL-401 Registration of Boiler under Boilers Act
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பணம் செலுத்திய விவரம் / Payment Details

விவரங்கள் / Particulars	செலுத்தும் முறை / Payment Mode	செலுத்தப்பட்ட தொகை (ரூ) / Amount Paid
விண்ணப்ப கட்டணம் / Application Fees	Cash	0.0
இ-சேவை மையக் கட்டணம் / e-Sevai Centre Charges		25.00
ரூபாய் எழுத்துக்களில் / Amount in words (Rs): Twenty Five Rupees Only		மொத்தம் / Total : 25.00


மையம் பெயர் & குறியீட்டு எண் / Centre Code & Type : null - null கையொப்பம் / Signature of the Centre Operator

மேலே குறிப்பிட்டுள்ள அனைத்து விவரங்களையும் சரிபார்த்து கொள்ளவும். உங்கள் விண்ணப்ப நிலையை தெரிந்து கொள்ள பின்வரும் இணையதளத்தில் பார்க்கவும் 110.172.171.189/tneda/VerifyCertI.xhtml. உங்கள் விண்ணப்பத்தை உயர் அதிகாரி ஒப்புதல் அளித்த பிறகு டிஜிட்டல் கையொப்பமிட்ட சான்றிதழை பெற்றுக்கொள்ளலாம் / Kindly check correctness of all the details furnished above. To Check the Application Status see the URL 110.172.171.189/tneda/VerifyCertI.xhtml. After your application is approved by the approving authority, you can obtain the digitally signed certificate.



Please Note:

After submission, the application will be saved as draft. You can find draft applications under the **Saved Application** section and upload documents or make payment as required.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck	
 Saved Application					
Application Number	Service Name	Applicant Name	Date of Request	Status	Document Status
TN-1820171003102	DBL-401 Registration of Boiler under Boilers Act	Satyajeet Dubey	03-Oct-2017	Saved	Uploaded
<input type="button" value="←←←←"/> <input type="button" value="←"/> <input type="button" value="→"/> <input type="button" value="→→→→"/>					
Application No. TN-1820171003102					
All Mandatory Document not uploaded					
				<input type="button" value="View Application"/>	<input type="button" value="Upload Documents"/>

Submitted applications can be viewed under the **Submitted Application** section.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck		
Submitted Application						
Sr. No.	Application Number	Service Name	Applicant Name	Date of Request	Status	Certificate
25	TN-1820171003102	DBL-401 Registration of Boiler under Boilers Act	Satyajeet Dubey	03-Oct-2017	Check Status	NA

The current status of an application can be checked from the **Check Status** section.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck
Check Status				
Application Number	<input type="text" value="TN-1820171003102"/>			
From date *	<input type="text"/>	To date *	<input type="text"/>	
Applicant Name	<input type="text"/>	District	<input type="text" value="--Select--"/>	
<input type="button" value="Search"/>				
Application Number	TN-1820171003102			
Applicant Name	Satyajeet Dubey			
Service Name	DBL-401 Registration of Boiler under Boilers Act			
View Application	View Application			
Current Status	Application submitted to director			
Comment	Submitted			
Uploaded Documents				
Serial No.	Document Name	Document Number	File Name	View Document
1	Form No. II or Form No. XVII	1	Form No. II or Form No. XVII_1	View Document
2	Form No. III	2	Form No. III_2	View Document
3	Form No. IIIA	3	Form No. IIIA_3	View Document
4	Form No. IIIB	4	Form No. IIIB_4	View Document
5	Form No. IIIC	5	Form No. IIIC_5	View Document
6	Form No. IV or IV A	6	Form No. IV or IV A_6	View Document
7	Drawings	7	Drawings_7	View Document

Acknowledgement receipts can be re-printed from the **Reprint Receipt** section.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck	
Reprint Receipt					
Sr. No.	Application Number	Service Name	Applicant Name	Date of Request	Print Receipt
25	TN-1820171003102	DBL-401 Registration of Boiler under Boilers Act	Satyajeet Dubey	03-Oct-2017	Print Receipt

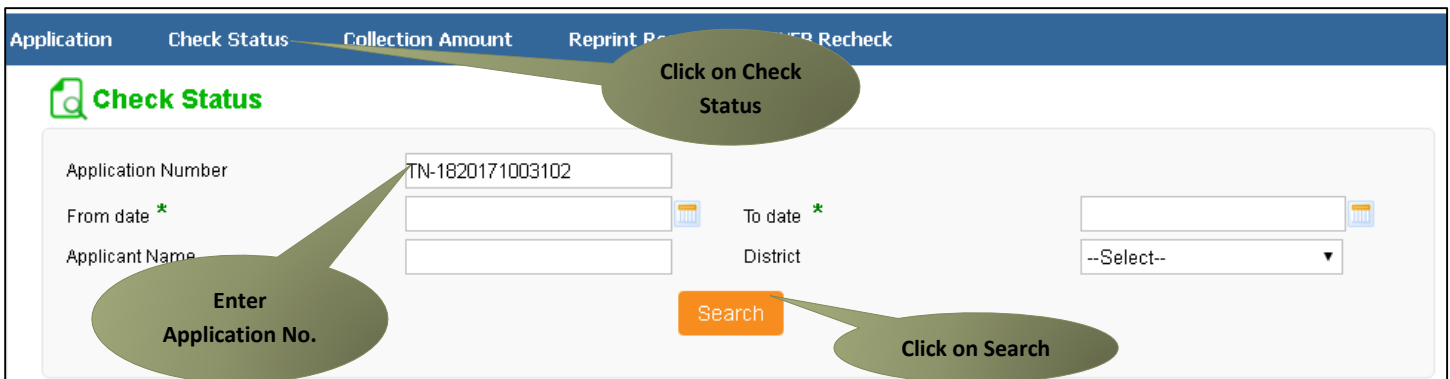
8. Downloading Certificate

Once the application is approved and digitally signed, the provisional order certificate can be downloaded from the **Operator's desk** and handed over to the applicant.

STEP 1: Click on **Check Status**.

STEP 2: Enter **Application Number**.

STEP 3: Click on **Search**.



The application will show up.

STEP 4: Click on **Download certificate** link.

Application Number	TN-1820171003102			
Applicant Name	Satyajeet Dubey			
Service Name	DBL-401 Registration of Boiler under Boilers Act			
View Application	View Application			
Current Status	Application Approved			
Comment	Approved.			
Certificate	Download certificate			

Uploaded Documents				
Serial No.	Document Name		File Name	View Document
1	Form No. II or Form No. XVII	1	Form No. II or Form No. XVII_1	View Document
2	Form No. III	2	Form No. III_2	View Document
3	Form No. IIIA	3	Form No. IIIA_3	View Document
4	Form No. IIIB	4	Form No. IIIB_4	View Document
5	Form No. IIIC	5	Form No. IIIC_5	View Document
6	Form No. IV or IV A	6	Form No. IV or IV A_6	View Document
7	Drawings	7	Drawings_7	View Document

Click to download certificate

The certificate will be downloaded.

The figure below shows the preview of the provisional order certificate.

Registration No: TN-1820171003102

Form V.

[Regulation 381(c).]

PROVISIONAL ORDER UNDER SECTION 9 OF THE INDIAN BOILERS ACT, 1923

ABC Corp Pvt Ltd at Door No. 1089, Chitradipet Agrasen Street, Velur Village, Perambalur Taluk, Perambalur District are hereby permitted to use the Horizontal multi tubular with water wall furnace Boiler (Registry No: TN-Boiler Rating 10 made by Baxi and bearing Maker's number 4407749 at a maximum pressure of 70 lbs Per Square inch/kg/cm² pending the issue of or refusal of a certificate within six months from the date thereof, after which period this order will become void.

Valid from 04/10/2017 to 03/04/2018

Dated : 04/10/2017

Issuing Authority

N.B: This order must be produced on demand by any authorized person and surrendered to The Director of Boilers on receipt of orders.

Conditions

(Reverse of Form VI.)

- (1) No Structural alteration, addition of renewal shall be made to the boiler otherwise than in accordance with Section 2 of the Act.
- (2) Under the provisions of Section 8 of the Act, this certificate shall cease to be in force:-
 - (a) On the expiry of the period for which it was granted; or
 - (b) When any accident occurs to the boiler; or
 - (c) When the boiler is moved, the boiler not being a vertical boiler the heating surface of which is less than two hundred square feet of a portable or vehicular boiler; or
 - (d) When any Structural alteration, addition or renewal is made in or to the boiler; or
 - (e) If the Chief Inspector in any particular case so directs when any structural alteration, addition or renewal is made in or to any steam pipe attached to the boiler; or
 - (f) On the Communication to the owner of the boiler of an order of the Chief Inspector of Inspector prohibiting its use on the ground that it or any steam pipe attached there to in a dangerous condition.
- Under Section 10 of the Act, When the period of a certificate relating to a boiler has expired, the owner shall, provided that he has applied, before of that period for a renewal of the certificate be entitled to use the boiler at the maximum pressure entered in the former certificate, pending the issue of orders on the application. But this shall not be deemed to authorise the use of a boiler in any of the cases referred to in Clauses (b), (c), (e), and (f) of sub-section 8 occurring after the expiry of the period of certificate.
- (3) The Boiler shall not be used at a pressure greater than the pressure entered in the Certificate as maximum pressure, nor with the safety valve set to a pressure exceeding such maximum pressure.
- (4) The Boiler shall not be used otherwise than in condition which the owner reasonably believed to be compatible with safe working.

N.B. - Details regarding this boiler are recorded in Registration Book No of which a copy may be obtained on payment on application to the Chief Inspector.

9. Disclaimer

This User manual is prepared as per the existing application; however actual screen shots may vary for few cases.