



# Tamil Nadu e-District Application

Training Manual for

**Claim Application- Manual  
Board- Disability Pension  
TWB-218**

**Tamil Nadu Unorganized  
Workers Welfare Board**



राष्ट्रीय इ-गवर्नेस योजना  
National e-Governance Plan

## Table of Content

### Table of Contents

1. Project Overview .....	3
2. General Information .....	3
2.1. Tools Required .....	3
2.2. Starting your Computer .....	3
3. Purpose .....	4
4. Scope .....	4
5. Getting Started .....	4
6. Services Offered under Tamil Nadu Unorganized Workers Welfare Board .....	4
7. TWB-218 Claim Application- Manual Board- Disability Pension .....	6
7.1 Applying for Claim Application- Manual Board -Disability Pension .....	9
8. Disclaimer .....	16

# E-DISTRICT TAMIL NADU USER MANUAL

## (Government of Tamil Nadu)

### 1. Project Overview

Districts are the de facto front-end of government where most Government-to-Consumer or G2C interaction takes place.

The e-District project was conceptualized to improve this experience by creating an automated workflow system for the district administration and help in providing the citizen efficient department services through Common Service Centers (CSCs), the primary front end channels envisaged under the National e-Governance Plan by Department of Information Technology (DIT), Ministry of Communication and Information Technology (MCIT), Government of India.

### 2. General Information

## Let's Start!!

#### 2.1. Tools Required

You will be provided with the following basic infrastructure:

- Computer (CPU, Monitor, Keyboard & Mouse)
- Network Connection (as per requirement)
- Peripherals (as per requirement)
- Browser (Google chrome, Version 37)
- Uninterrupted Power Supply (UPS)

#### 2.2. Starting your Computer

##### Steps

1. Ensure all cables are connected between the computer, network connection, peripherals & UPS
2. Plug the UPS to the electrical socket
3. Switch 'ON' the electrical socket
4. Switch 'ON' the UPS
5. Press the  (power button) on the computer
6. Allow the system to boot up.

	<ol style="list-style-type: none"><li>1. Switch 'ON' the UPS only after you have switched 'ON' the power socket</li><li>2. Switch 'ON' the computer only after you have switched 'ON' the UPS</li><li>3. Switch 'OFF' the power socket in there is an electrical spark in the socket</li></ol>
	<ol style="list-style-type: none"><li>4. Do not start the computer in case the UPS is not fully charged</li><li>5. Do not start the computer in case any of the wires are in contact with water</li></ol>

	sources / moisture
	6. In case you are not sure whether the computer is connected in the right way - please contact the system engineer

### 3. Purpose

This document is an integral part of e-District application user manuals. The objective of this document is to provide step-by-step assistance to the user on how to apply for 'Claim Application-Manual Board- Disability Pension' through the e-District Portal.

### 4. Scope

The scope of this document covers the 'Claim Application- Manual Board- Disability Pension' service offered under the **Tamil Nadu Unorganized Workers Welfare Board**.

### 5. Getting Started

Following points and guidelines may be referred while accessing the e-Sevai/e-District application:

- User must have valid username and password
- Make relevant and correct entries only
- Recheck the entries before clicking on Submit button
- Mandatory fields cannot be left blank
- Mandatory/Optional documents should be attached as per requirement
- Do not make false entries

### 6. Services Offered under Tamil Nadu Unorganized Workers Welfare Board

Following services are offered under the Revenue Department:

1. TWB-201 Claim Registration
2. TWB-202 Claim Renewal
3. TWB-203 Claim Updation
4. TWB-204 Claim Application- Construction Board - Accident Death at worksite
5. TWB-205 Claim Application-Construction Board-Compensation for accidental death and disability
6. TWB-206 Claim Application-Construction Board-Disability Pension
7. TWB-207 Claim Application-Construction Board-Education Assistance for 10th /12th Standard pass
8. TWB-208 Claim Application-Construction Board-Educational Assistance for girl children studying 10th / 11th / 12th

9. TWB-209 Claim Application-Construction Board-Educational Assistance for Higher Education
10. TWB-210 Claim Application-Construction Board-Educational Assistance for studying in 6th/7th/8th/9<sup>th</sup>
11. TWB-211 Claim Application-Construction Board-Family pension
12. TWB-212 Claim Application-Construction Board-Funeral Expenses / Natural Death
13. TWB-213 Claim Application-Construction Board-Marriage Assistance
14. TWB-214 Claim Application-Construction Board-Maternity / Miscarriage / Termination of Pregnancy
15. TWB-215 Claim Application-Construction Board-Pension
16. TWB-216 Claim Application-Construction Board-Reimbursement of purchase of spectacles
17. TWB-217 Claim Application-Manual Board-Compensation for accidental death and disability
18. TWB-218 Claim Application-Manual Board-Disability Pension
19. TWB-219 Claim Application-Manual Board-Education Assistance for 10th /12th Standard pass
20. TWB-220 Claim Application-Manual Board-Educational Assistance for girl children studying 10th / 11th / 12th
21. TWB-221 Claim Application-Manual Board-Educational Assistance for Higher Education
22. TWB-222 Claim Application-Manual Board-Educational Assistance for studying in 6th/7th/8th/9<sup>th</sup>
23. TWB-224 Claim Application-Manual Board-Funeral Expenses / Natural Death
24. TWB-225 Claim Application-Manual Board-Marriage Assistance
25. TWB-226 Claim Application-Manual Board-Maternity / Miscarriage / Termination of Pregnancy
26. TWB-227 Claim Application-Manual Board-Pension
27. TWB-228 Claim Application-Manual Board-Reimbursement of purchase of spectacles
28. TWB-229 Claim Application-Driver Board-Compensation for accidental death and disability
29. TWB-230 Claim Application-Driver Board-Disability Pension
30. TWB-231 Claim Application-Driver Board-Education Assistance for 10th /12th Standard pass
31. TWB-232 Claim Application-Driver Board-Educational Assistance for girl children studying 10th / 11th / 12th
32. TWB-233 Claim Application-Driver Board-Educational Assistance for Higher Education
33. TWB-234 Claim Application-Driver Board-Educational Assistance for studying in 6th/7th/8th/9<sup>th</sup>
34. TWB-236 Claim Application-Driver Board-Funeral Expenses / Natural Death
35. TWB-237 Claim Application-Driver Board-Marriage Assistance
36. TWB-238 Claim Application-Driver Board-Maternity / Miscarriage / Termination of Pregnancy
37. TWB-239 Claim Application-Driver Board-Pension

- 38. TWB-240 Claim Application-Driver Board-Reimbursement of purchase of spectacles
- 39. TWB-241 Claim Application - Return
- 40. TWB-242 ID Card Download
- 41. TWB-243 Claim Application - Amendment
- 42. TWB-244 Claim Application - Transfer
- 43. TWB-245 Housing Scheme
- 44. TWB-246 Live certificate for Pensioner

## 7. TWB-218 Claim Application- Manual Board- Disability Pension

Following steps describe how to apply for Claim Application- Manual Board- Disability Pension through the e-District Portal:

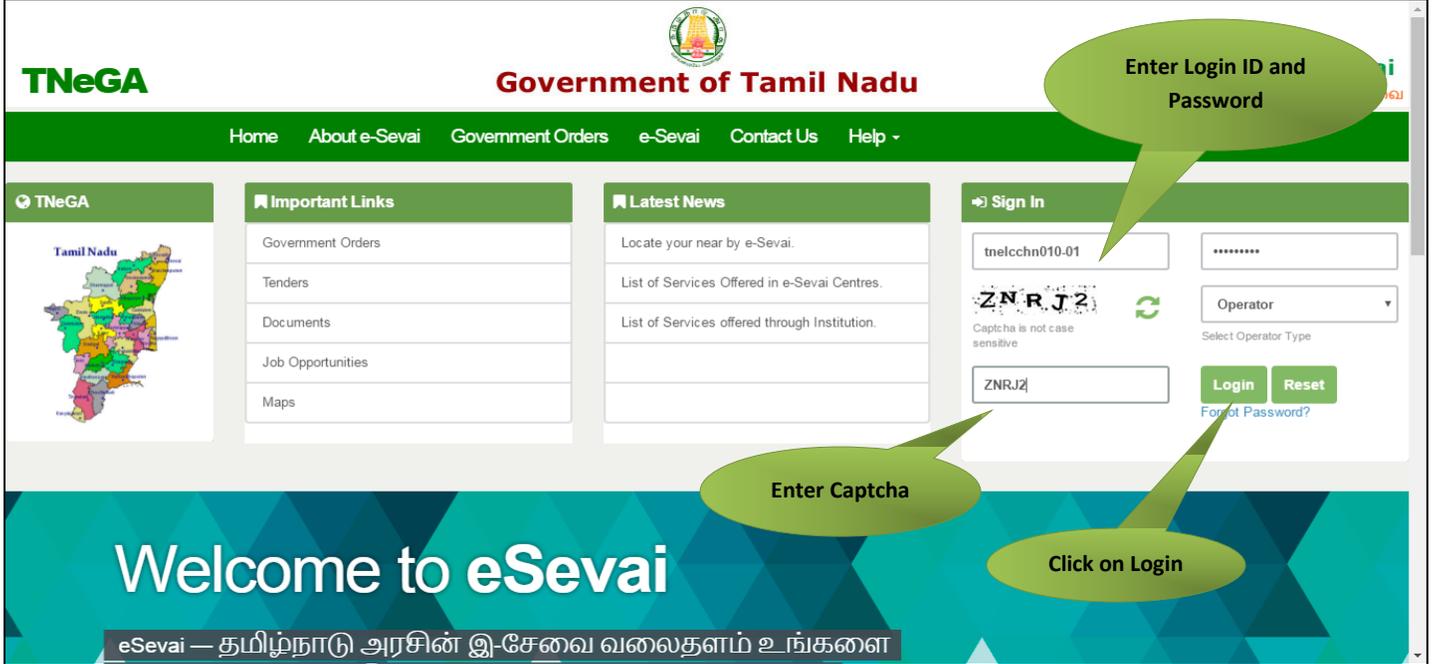
**STEP 1:** Go to the e-Sevai (Government of Tamil Nadu) Web Portal.

**STEP 2:** Enter the login credentials.

**STEP 3:** Enter Captcha code.

**STEP 4:** Click on Login.

e-Sevai Dashboard will appear.



**TNeGA** Government of Tamil Nadu

Home About e-Sevai Government Orders e-Sevai Contact Us Help

**TNeGA**

Tamil Nadu

**Important Links**

- Government Orders
- Tenders
- Documents
- Job Opportunities
- Maps

**Latest News**

- Locate your near by e-Sevai.
- List of Services Offered in e-Sevai Centres.
- List of Services offered through Institution.

**Sign In**

tnelcchn010-01

\*\*\*\*\*

ZNRJ2

Captcha is not case sensitive

ZNRJ2

Operator

Select Operator Type

Login Reset

Forgot Password?

Enter Login ID and Password

Enter Captcha

Click on Login

Welcome to eSevai

eSevai — தமிழ்நாடு அரசின் இ-சேவை வலைதளம் உங்களை

**STEP 5:** Click on Services on the left panel.

The screenshot shows the TNeGA dashboard for the Government of Tamil Nadu. The header includes the TNeGA logo, the Government of Tamil Nadu emblem, and the e-Sevai logo with the text 'இணைய சேவை இனிய சேவை'. The user is logged in as OPERATOR 1. The dashboard features a left sidebar with navigation options: DASHBOARD, REPORTS, WALLET RECHARGE, SERVICES, WALLET RECHARGE RECEIPT REPRINT, and ANNA UNIVERSITY-GENERATE RECEIPT. The main content area displays five service statistics cards: '1' (23 Jun 2016 to 23 Jun 2016), '1' (Current Week, 19 Jun 2016 to 23 Jun 2016), '6' (Current Month, 01 Jun 2016 to 23 Jun 2016), '1' (Last Week, 12 Jun 2016 to 18 Jun 2016), and '17' (Last Month, 01 May 2016 to 31 May 2016). A green callout bubble with the text 'Click on Services' points to the 'SERVICES' option in the sidebar.

Department Wise service listing will appear.

**STEP 6:** Click on Tamil Nadu Unorganized Workers welfare Board

You can also switch to the Service Wise listing, or switch to Search and search a particular service using keywords.

The screenshot shows the 'Services' page in the TNeGA application. The header includes the Directorate of e-Governance, Tamil Nadu e-Governance Agency logo, the TNeGA logo, and the e-Sevai logo with the text 'இனிய சேவை இணைய சேவை'. The user is logged in as ARAVINTH with ID TNTACTRI015-01. The left sidebar shows navigation options: Dashboard, Reports, Services, Wallet Recharge Reprint, Receipt, and Bank Details. The main content area is titled 'Services' and has three tabs: DEPARTMENT WISE, SERVICE WISE, and SEARCH. Under the DEPARTMENT WISE tab, a list of departments is shown, with 'Tamil Nadu Unorganised Workers Welfare Board' highlighted by a red box. A green callout bubble with the text 'Department Name' points to this highlighted item. On the right side, there is a user profile summary with the following details: Name: Aravinth, Center: Madhavaperumalkoil Panchayat-TACTV TACTRI015, Center Code: TACTRI015, Counter: 1, Wallet Type: Prepaid, Wallet Amount: 8838.00, and Share: 0.00.

**STEP 7: Click on ClaimApplication- Manual Board- Disability Pension**

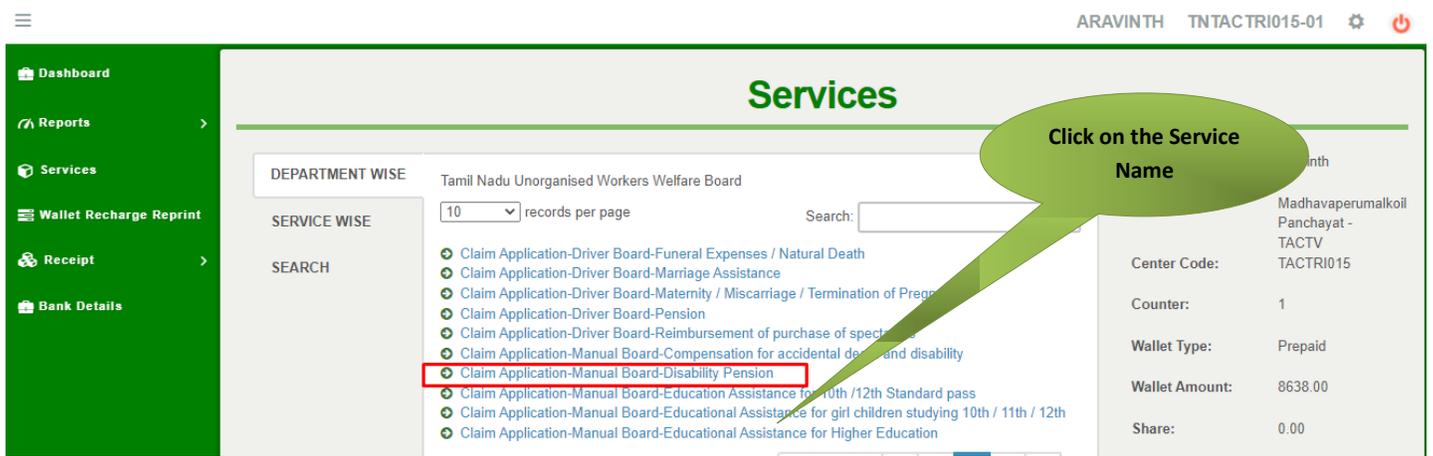


Directorate of e-Governance  
**Tamil Nadu e-Governance Agency**  
Information Technology Department  
Government of Tamil Nadu



**e-Sevai**

இனிய சேவை இணைய சேவை



ARAVINTH TNTACTRI015-01

### Services

DEPARTMENT WISE: Tamil Nadu Unorganised Workers Welfare Board

SERVICE WISE: 10 records per page

SEARCH:

- Claim Application-Driver Board-Funeral Expenses / Natural Death
- Claim Application-Driver Board-Marriage Assistance
- Claim Application-Driver Board-Maternity / Miscarriage / Termination of Pregnancy
- Claim Application-Driver Board-Pension
- Claim Application-Driver Board-Reimbursement of purchase of spectacles
- Claim Application-Manual Board-Compensation for accidental death and disability
- Claim Application-Manual Board-Disability Pension**
- Claim Application-Manual Board-Education Assistance for 10th /12th Standard pass
- Claim Application-Manual Board-Educational Assistance for girl children studying 10th / 11th / 12th
- Claim Application-Manual Board-Educational Assistance for Higher Education

Center Code: TACTV TACTRI015  
Counter: 1  
Wallet Type: Prepaid  
Wallet Amount: 8638.00  
Share: 0.00

You will be redirected to the service page on the Tamil Nadu Unorganized Workers Welfare Board Web Portal.

## 7.1 Applying for Claim Application- Manual Board -Disability Pension

### SECTION1: Applicant Details and Address

Applicant are used to fill this form in both Tamil and English language.

FORM - CC  
[See clause 13(2)(a)]  
APPLICATION FOR DISABILITY PENSION / ஊனமுற்ற ஓய்வூதியத்திற்கான விண்ணப்பம்

### Aadhaar Verification

Aadhaar No / ஆதார் எண்  
\*\*\*\*\*9876 ✓ Verified

#### Personal Details / தனிப்பட்ட விவரங்கள்

<b>Board Name / வாரியத்தின் பெயர் *</b> <input type="text" value="TN Construction WWB / தமிழ்நாடு கட்டுமானத் தொழிலாளர்க"/>	
<b>Registration No / பதிவு செய்யப்பட்ட எண்*</b> <input type="text" value="01BEND300001"/>	<b>Registration date / பதிவு செய்யப்பட்ட தேதி*</b> <input type="text" value="08-10-2020"/>
<b>Renewal date / புதுப்பிக்கப்பட்ட தேதி*</b> <input type="text" value="07-10-2025"/>	<b>Aadhaar No / ஆதார் எண் *</b> <input type="text" value="*****9876"/>
<b>Aadhaar / ஆதார் அட்டை* -</b> <input type="button" value="Choose File"/> No file chosen <small>Note: (தாங்கள் 500 KB க்குள் உள்ள jpeg, jpg, png, pdf முறையில் பதிவேற்றம் செய்யலாம்)</small> <input type="button" value="View"/>	<b>Name of the Worker *</b> <input type="text" value="Balaji"/>
<b>தொழிலாளியின் பெயர் *</b> <input type="text" value="பாலாஜி"/>	<b>Name of the Father / Husband *</b> <input type="text" value="mani"/>

தந்தை / கணவரின் பெயர் \*

Mobile Number / தொலைபேசி எண் \*

Gender / பாலினம் \*

Date of birth / பிறந்த தேதி \*

Age / வயது\*

Age Proof / வயது சான்று (ஏதேனும் ஒன்று)\*

Upload document(Evidence of Age Proof) / வயதுக்கான சான்று ஆவணம் பதிவேற்றவும் (Original/அசல்) \*

[View](#)

Community / சாதி\*

Community Certificate / Self declaration for SC/ST / சாதி சான்றிதழ் / சுய சான்றிதழ் ஆவணம் பதிவேற்றவும்

[View](#)

Marital Status / திருமண நிலை

Ration card / குடும்ப அட்டை எண்\*

Document (Ration card) / குடும்ப அட்டை \*

Note: (தாங்கள் 500 KB க்குள் உள்ள jpeg, jpg, png, pdf முறையில் பதிவேற்றம் செய்யலாம்)

[View](#)

## SECTION 2: Address details and Pension details

Applicants should enter in their address and pension details.

Address / முகவரி	
House / Door No. / கதவு எண்	
<input type="text" value="23"/>	
Address Line 1	தெரு முகவரி
<input type="text" value="villivakkam"/>	<input type="text" value="வில்லிவாக்கம்"/>
Address Line 2	தெரு முகவரி
<input type="text" value="villivakkam"/>	<input type="text" value="வில்லிவக்கா"/>
State / மாநிலம்	District / மாவட்டம்
<input type="text" value="Tamil Nadu"/>	<input type="text" value="Chennai"/>
Taluk / வட்டம்	Village / Town / City
<input type="text" value="Egmore"/>	<input type="text" value="villivakkam"/>
Kiralamam / நகரம்	Pincode / அஞ்சல் குறியீடு
<input type="text" value="வில்லிவாக்கம்"/>	<input type="text" value="600049"/>
Pension Details / ஓய்வூதிய விவரங்கள்	
Pension Details / ஓய்வூதிய விவரங்கள்	
Aadhaar No / ஆதார் எண்	Aadhaar Card Proof / ஆதார் அட்டை நகல் -
<input type="text" value="*****9876"/>	<input type="button" value="Choose File"/> No file chosen
	Note: (தாங்கள் 500 KB க்குள் உள்ள jpeg, jpg, png, pdf முறையில் பதிவேற்றம் செய்யலாம்)
	<input type="button" value="View"/>

Maps  Tamil Typing

**Registration card / பதிவு அட்டை(Original/அசல்) \***

Choose File No file chosen

Note: (தாங்கள் 500 KB க்குள் உள்ள jpeg, jpg, png, pdf முறையில் பதிவேற்றம் செய்யலாம்)

[View](#)

**Claim Verification Certificate / நலத்திட்ட உறுதிமொழி சான்று (Original/அசல்)\***

Choose File No file chosen

Note: (தாங்கள் 500 KB க்குள் உள்ள jpeg, jpg, png, pdf முறையில் பதிவேற்றம் செய்யலாம்)

[View](#)

**Ration card / குடும்ப அட்டை எண்**

213123213213213

**Document (Ration card) / குடும்ப அட்டை**

Choose File No file chosen

Note: (தாங்கள் 500 KB க்குள் உள்ள jpeg, jpg, png, pdf முறையில் பதிவேற்றம் செய்யலாம்)

[View](#)

**Upload medical certificate (Whether the applicant has become disabled due to sickness and incapacitated from normal work? ( If so, a certificate by a Medical Officer not below the rank of Civil Surgeon of the Government Hospital under his name and seal should be enclosed in original))**

மருத்துவ சான்றிதழை பதிவேற்றவும் (பதிவு செய்யப்பட்ட தொழிலாளி நோய் காரணமாக ஒடுக்கப்படுகிறார் மற்றும் சாதாரண வேலையில் இருந்து தகுதியற்றவர் (அப்படியானால் அரசு மருத்துவமனையின் அறுவை சிகிச்சை நிபுணரின் பதவிக்கு குறையாமல் இருக்கும் மருத்துவ அதிகாரியிடம் இருந்து சான்றிதழை பெற்றிருக்க வேண்டும் [சான்றிதழில் மருத்துவ அதிகாரியின் பெயர் மற்றும் முத்திரையும் இடம் பெற்றிருக்க வேண்டும்]) \*

Choose File No file chosen

Note: (தாங்கள் 500 KB க்குள் உள்ள jpeg, jpg, png, pdf முறையில் பதிவேற்றம் செய்யலாம்)

[View](#)

**Address in full (to which pension is to be sent) with pincode / முழு**

முகவரி பின்கோடு எண்ணுடன் பதிய வேண்டும் (ஒய்வுதியம் பெற) \*

address

### SECTION 3: Bank details

Applicants should enter their bank details in the below form.

Whether in receipt of any other pension? If so, furnish complete details / வேறு ஏதேனும் ஓய்வூதியத்தை பெற்றால் முழுமையான விவரங்களை அளிக்கவும் \*

Yes  No

**Bank Details / வங்கி விவரங்கள்வங்கி கணக்கு விவரங்களை மாற்ற வேண்டுமா?**

<b>Bank Name / வங்கியின் பெயர் *</b>	<b>Branch Name / கிளையின் பெயர் *</b>
<input type="text" value="BANK OF INDIA"/>	<input type="text" value="villivakkam"/>
<b>Bank Account Number / வங்கி கணக்கு எண் *</b>	<b>Re-Enter Bank Account Number / வங்கி கணக்கு எண் *</b>
<input type="text" value="22432432432432"/>	<input type="text" value="22432432432432"/>
<b>MICR Code / MICR குறியீடு *</b>	<b>IFSC Code / IFSC குறியீடு *</b>
<input type="text" value="655658787"/>	<input type="text" value="asadsds2323"/>
<b>Upload Bank passbook front page / வங்கி கணக்கு புத்தகத்தின் முதல் பக்கத்தை பதிவேற்றம் செய்யவும் (Original/அசல்)*</b>	<b>Upload Last Transaction page of the passbook / வங்கி கணக்கு புத்தகத்தில் கடைசி பரிவர்த்தனை பக்கத்தை பதிவேற்றம் செய்யவும் (Original/அசல்)*</b>
<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen
Note: (தாங்கள் 500 KB க்குள் உள்ள jpeg, jpg, png, pdf முறையில் பதிவேற்றம் செய்யலாம்)	Note: (தாங்கள் 500 KB க்குள் உள்ள jpeg, jpg, png, pdf முறையில் பதிவேற்றம் செய்யலாம்)
<input type="button" value="View"/>	<input type="button" value="View"/>

தொழிலாளியின் நேரடி புகைப்படம்

### SECTION 4: Uploading photo

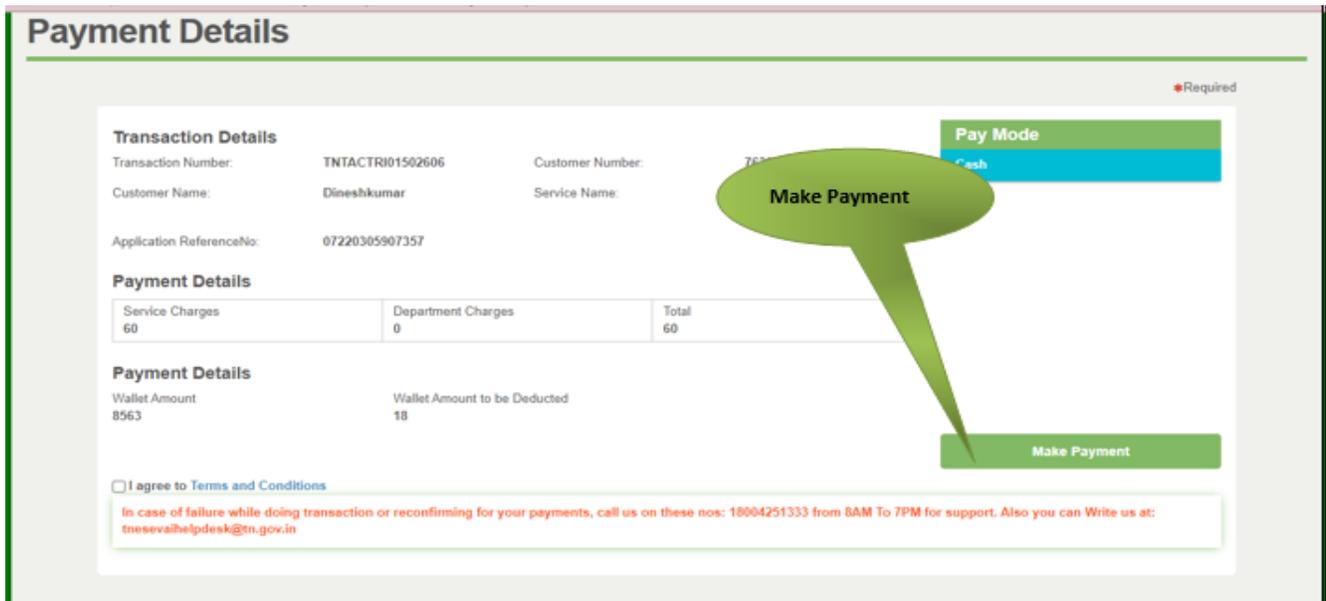
Applicant should take live photo.

Your captured image will appear here...

Click TAKE PHOTO , to take live photo

Click NEXT

Once the application is submitted, click on 'Make Payment'.



**Payment Details**

\*Required

**Transaction Details**

Transaction Number: TNTACTRI01502606      Customer Number: 763  
Customer Name: Dineshkumar      Service Name:  
Application ReferenceNo: 07220305907357

**Payment Details**

Service Charges	Department Charges	Total
60	0	60

**Payment Details**

Wallet Amount: 8563      Wallet Amount to be Deducted: 18

I agree to [Terms and Conditions](#)

In case of failure while doing transaction or reconfirming for your payments, call us on these nos: 18004251333 from 8AM To 7PM for support. Also you can Write us at: [tnevaihelpdesk@tn.gov.in](mailto:tnevaihelpdesk@tn.gov.in)

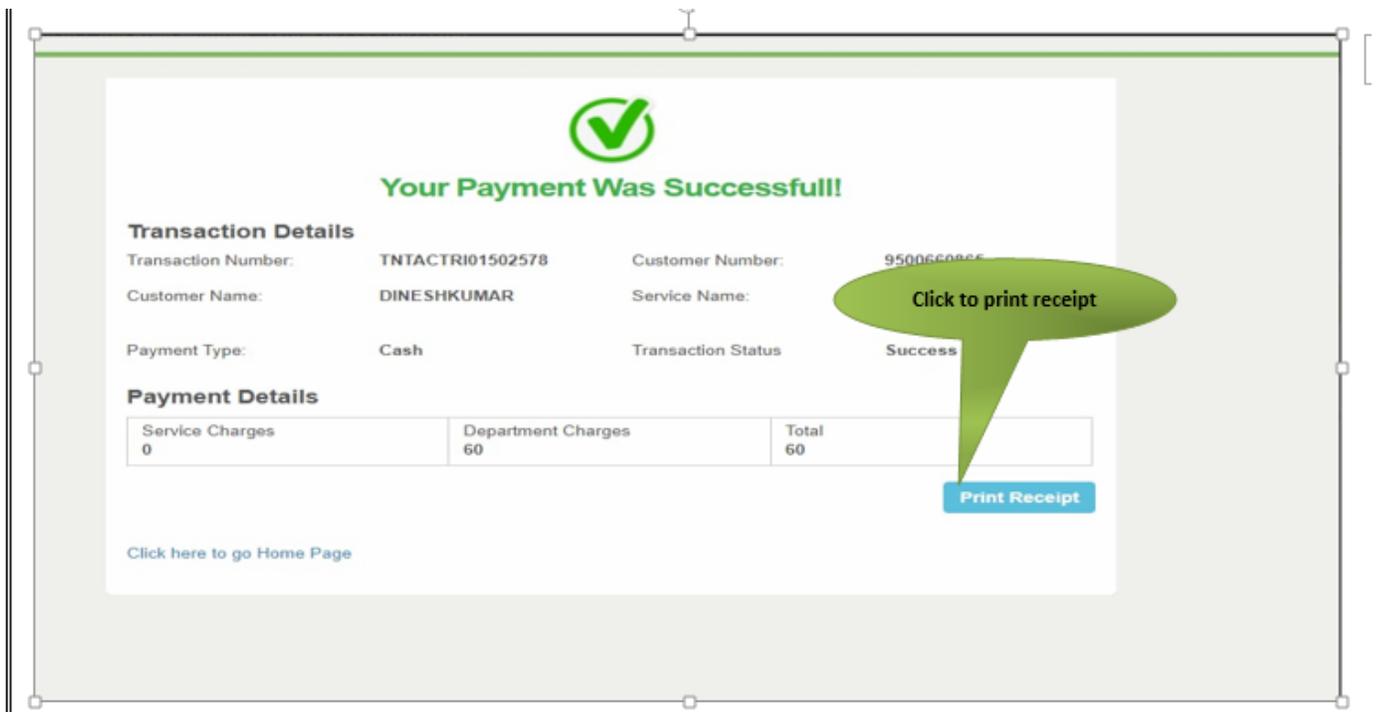
**Make Payment**

### **SECTION 6: Acknowledgement receipt**

Acknowledgement receipt will be shown.

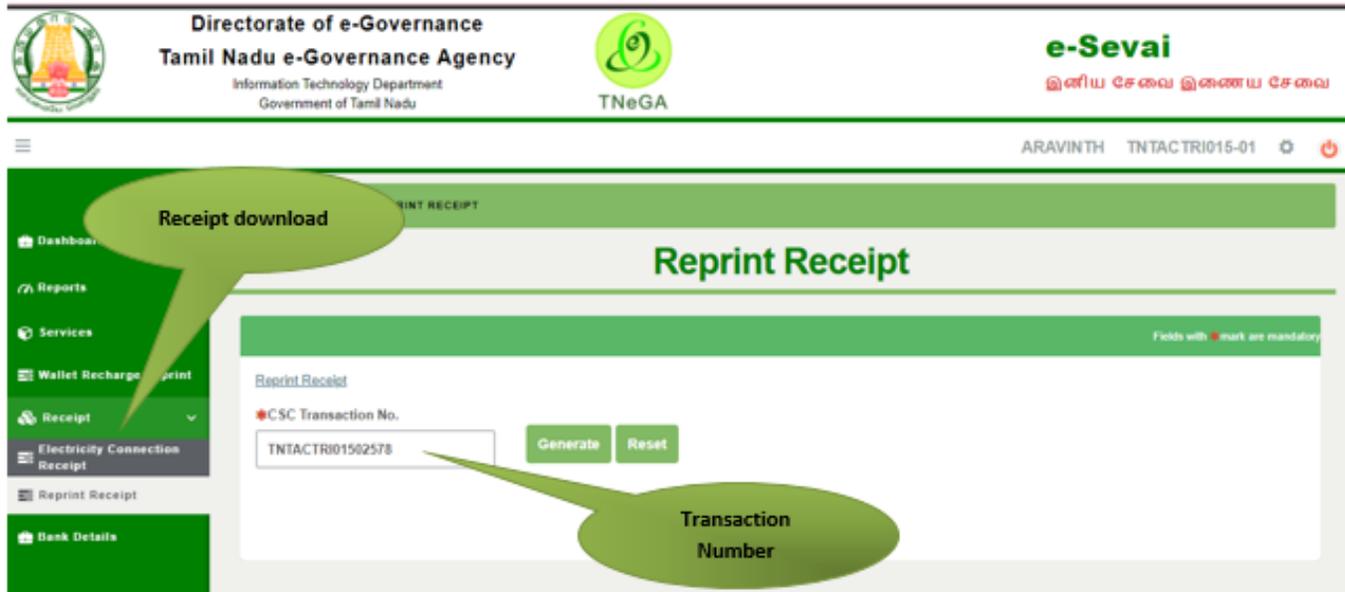
Click on **Print Receipt** to download/print the receipt.

Screenshot 1: Print Receipt



Screenshot 2: Receipt

Applicant has to download the receipt by using Transaction number.





தமிழ்நாடு அரசு/ Government of Tamil Nadu  
ஈசேவை மையம்/ e-Sevai Centre

**ரசீது / RECEIPT**

ரசீது எண் / Receipt No: TN-30920220702000  
விண்ணப்பதாரர் பெயர் / Applicant Name: Dineshkumar  
துறை பெயர் / Department Name: தமிழ்நாடு அமைப்புசாரா  
தொழிலாளர் நல வாரியம் / Tamilnadu Unorganized Worker welfare  
board

பரிவர்த்தனை எண்/ Transaction No: TNELCCHN009000000630  
விண்ணப்ப தேதி / Application date : 02-07-2022 17:43:32  
சேவைக்கு விண்ணப்பித்தார் / Applied for Service :  
TWB\_218\_Claim\_Application\_Manual\_Board\_Disability

**கட்டண விவரங்கள் / Payment Details**

விவரங்கள் / Particulars	கட்டண முறை / Payment Mode	பணம் செலுத்தப்பட்டது (₹) / Amount Paid (₹)
பில் தொகை / Bill Amount	Cash	0.00
இ-சேவை மையம் & கட்டண / e-Sevai Centre Charges		60.00
வார்த்தைகளில் அளவு / Amount in words (₹): Sixty only.		மொத்தம்/ Total:60.00

மையத்தின் பெயர் & குறியீடு / Centre Name & Code : Corporation of  
Chennai Thiru-Vi-Ka Nagar (Zone VI)-ELCOT-ELCCHN009

மைய ஆபரேட்டரின் கையொப்பம்  
/ Signature of the Centre Operator

## 8. Disclaimer

This User manual is prepared as per the existing application; however actual screen shots may vary for few cases.