Tamil Nadu
e-District Application

Training Manual for

Claim Application- Transfer
TWB-244

Tamil Nadu Unorganized Workers Welfare Board

राष्ट्रीय इ-गवर्नेंस योजना
National e-Governance Plan

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E-DISTRICT TAMIL NADU USER MANUAL
(Government of Tamil Nadu)

1. Project Overview

Districts are the de facto front-end of government where most Government-to-Consumer or G2C interaction takes place.

The e-District project was conceptualized to improve this experience by creating an automated workflow system for the district administration and help in providing the citizen efficient department services through Common Service Centers (CSCs), the primary front end channels envisaged under the National e-Governance Plan by Department of Information Technology (DIT), Ministry of Communication and Information Technology (MCIT), Government of India.

2. General Information

Let's Start!!

2.1. Tools Required

You will be provided with the following basic infrastructure:

- Computer (CPU, Monitor, Keyboard & Mouse)
- Network Connection (as per requirement)
- Peripherals (as per requirement)
- Browser (Google chrome, Version 37)
- Uninterrupted Power Supply (UPS)

2.2. Starting your Computer

Steps

1. Ensure all cables are connected between the computer, network connection, peripherals & UPS
2. Plug the UPS to the electrical socket
3. Switch 'ON' the electrical socket
4. Switch 'ON' the UPS
5. Press the (power button) on the computer
6. Allow the system to boot up.

	1. Switch 'ON' the UPS only after you have switched 'ON' the power socket 2. Switch 'ON' the computer only after you have switched ''ON' the UPS 3. Switch 'OFF' the power socket in there is an electrical spark in the socket
	4. Do not start the computer in case the UPS is not fully charged 5. Do not start the computer in case any of the wires are in contact with water

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	sources / moisture
	6. In case you are not sure whether the computer is connected in the right way – please contact the system engineer

3. Purpose

This document is an integral part of e-District application user manuals. The objective of this document is to provide step-by-step assistance to the user on how to apply for 'Claim Application- Transfer' through the e-District Portal.

4. Scope

The scope of this document covers the 'Claim Application- Transfer' service offered under the **Tamil Nadu Unorganized Workers Welfare Board.**

5. Getting Started

Following points and guidelines may be referred while accessing the e-Sevai/e-District application:

- User must have valid username and password
- Make relevant and correct entries only
- Recheck the entries before clicking on Submit button
- Mandatory fields cannot be left blank
- Mandatory/Optional documents should be attached as per requirement
- Do not make false entries

6. Services Offered under Tamil Nadu Unorganized Workers Welfare Board

Following services are offered under the Revenue Department:

1. TWB-201 Claim Registration
2. TWB-202 Claim Renewal
3. TWB-203 Claim Updation
4. TWB-204 Claim Application- Construction Board – Accident Death at worksite
5. TWB-205 Claim Application-Construction Board-Compensation for accidental death and disability
6. TWB-206 Claim Application-Construction Board-Disability Pension
7. TWB-207 Claim Application-Construction Board-Education Assistance for 10th /12th Standard pass
8. TWB-208 Claim Application-Construction Board-Educational Assistance for girl children studying 10th / 11th / 12th

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9. TWB-209 Claim Application-Construction Board-Educational Assistance for Higher Education
10. TWB-210 Claim Application-Construction Board-Educational Assistance for studying in 6th/7th/8th/9th
11. TWB-211 Claim Application-Construction Board-Family pension
12. TWB-212 Claim Application-Construction Board-Funeral Expenses / Natural Death
13. TWB-213 Claim Application-Construction Board-Marriage Assistance
14. TWB-214 Claim Application-Construction Board-Maternity / Miscarriage / Termination of Pregnancy
15. TWB-215 Claim Application-Construction Board-Pension
16. TWB-216 Claim Application-Construction Board-Reimbursement of purchase of spectacles
17. TWB-217 Claim Application-Manual Board-Compensation for accidental death and disability
18. TWB-218 Claim Application-Manual Board-Disability Pension
19. TWB-219 Claim Application-Manual Board-Education Assistance for 10th /12th Standard pass
20. TWB-220 Claim Application-Manual Board-Educational Assistance for girl children studying 10th / 11th / 12th
21. TWB-221 Claim Application-Manual Board-Educational Assistance for Higher Education
22. TWB-222 Claim Application-Manual Board-Educational Assistance for studying in 6th/7th/8th/9th
23. TWB-224Claim Application-Manual Board-Funeral Expenses / Natural Death
24. TWB-225Claim Application-Manual Board-Marriage Assistance
25. TWB-226Claim Application-Manual Board-Maternity / Miscarriage / Termination of Pregnancy
26. TWB-227Claim Application-Manual Board-Pension
27. TWB-228Claim Application-Manual Board-Reimbursement of purchase of spectacles
28. TWB-229Claim Application-Driver Board-Compensation for accidental death and disability
29. TWB-230 Claim Application-Driver Board-Disability Pension
30. TWB-231 Claim Application-Driver Board-Education Assistance for 10th /12th Standard pass
31. TWB-232 Claim Application-Driver Board-Educational Assistance for girl children studying 10th / 11th / 12th
32. TWB-233 Claim Application-Driver Board-Educational Assistance for Higher Education
33. TWB-234 Claim Application-Driver Board-Educational Assistance for studying in 6th/7th/8th/9th
34. TWB-236 Claim Application-Driver Board-Funeral Expenses / Natural Death
35. TWB-237 Claim Application-Driver Board-Marriage Assistance
36. TWB-238 Claim Application-Driver Board-Maternity / Miscarriage / Termination of Pregnancy
37. TWB-239 Claim Application-Driver Board-Pension

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38. TWB-240 Claim Application-Driver Board-Reimbursement of purchase of spectacles
39. TWB-241 Claim Application - Return
40. TWB-242 ID Card Download
41. TWB-243 Claim Application - Amendment
42. TWB-244 Claim Application – Transfer
43. TWB-245 Housing Scheme
44. TWB-246 Live certificate for Pensioner

7. TWB-244 Claim Application - Transfer

Following steps describe how to apply for Claim Application –Transfer through the e-District Portal:

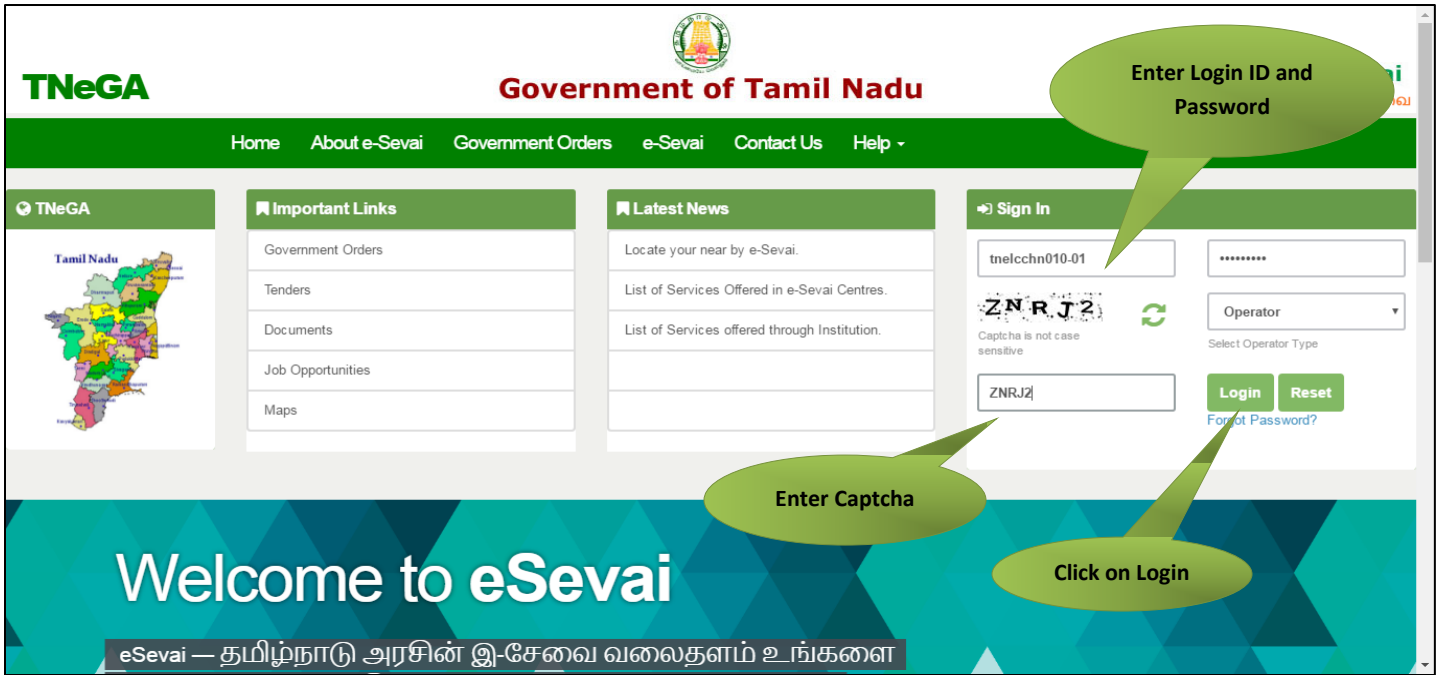
STEP1: Go to the e-Sevai (Government of Tamil Nadu) Web Portal.

STEP 2: Enter the login credentials.

STEP 3: Enter Captcha code.

STEP 4: Click on Login.

e-Sevai Dashboard will appear.



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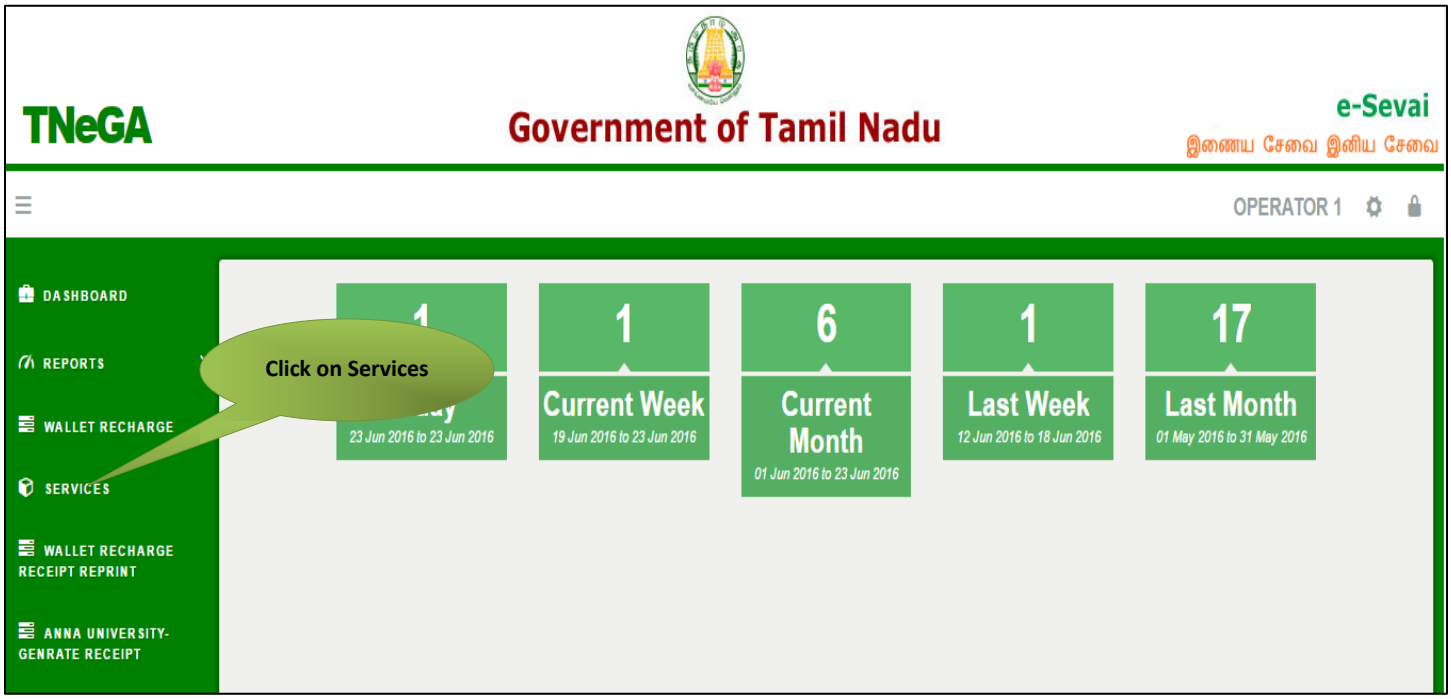
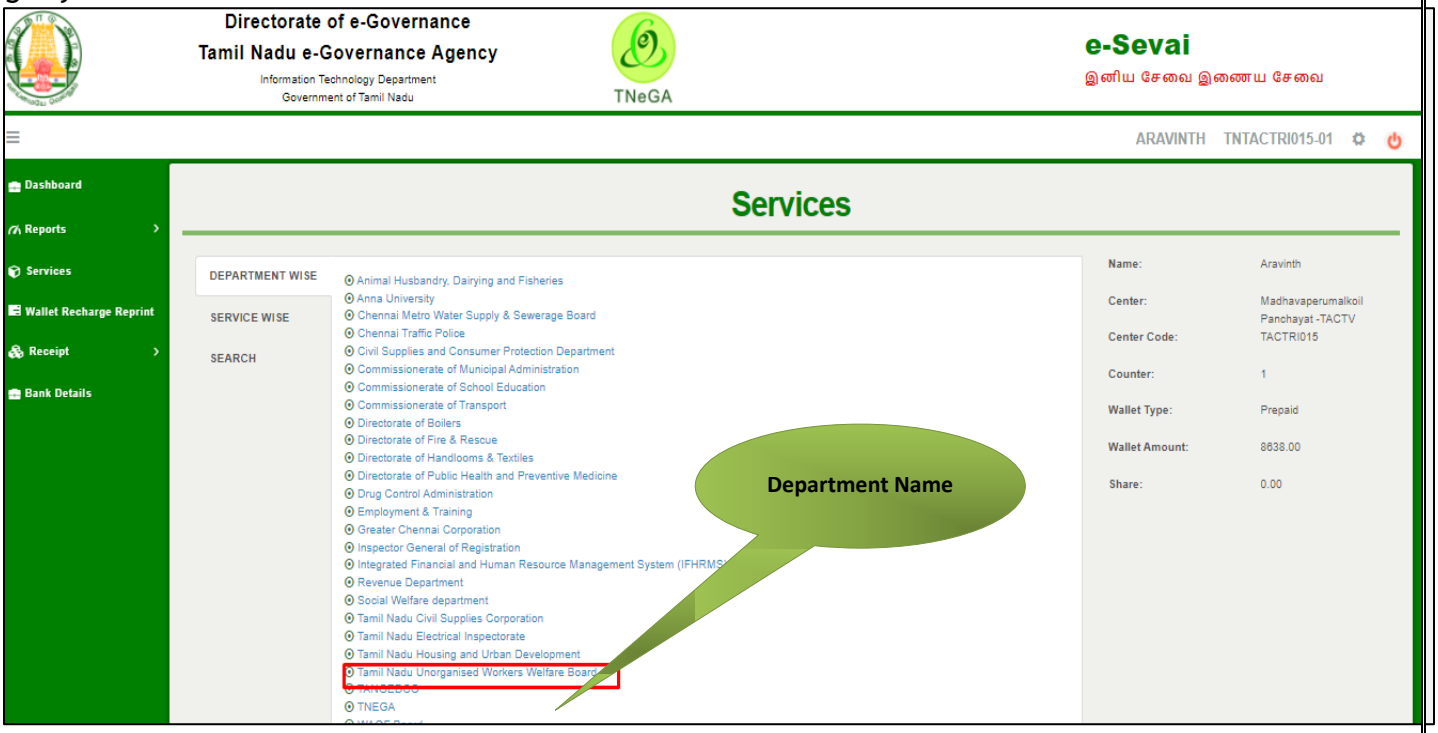
STEP 5: Click on **Services** on the left panel.



Department Wise service listing will appear.

STEP 6: Click on **Tamil Nadu Unorganized Workers welfare Board**

You can also switch to the **Service Wise** listing, or switch to **Search** and search a particular service using keywords.



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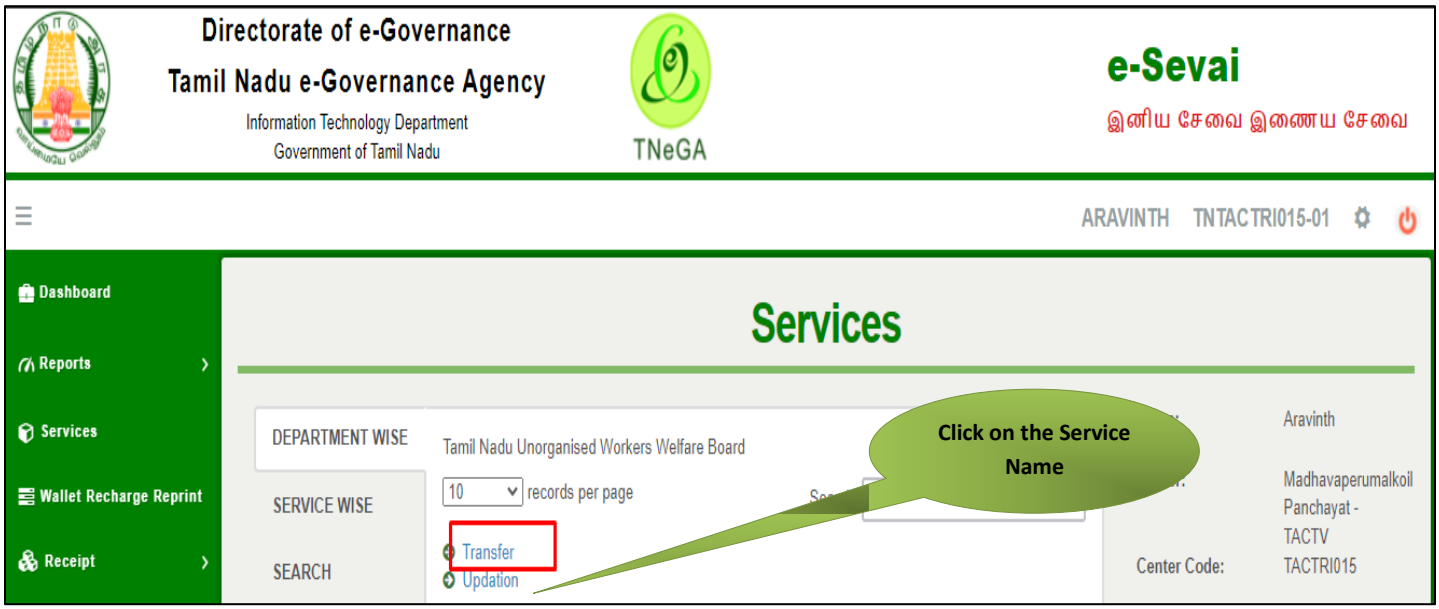
STEP 7: Click on **Claim Application - Transfer**



You will be redirected to the service page on the Tamil Nadu Unorganized Workers Welfare Board Web Portal.

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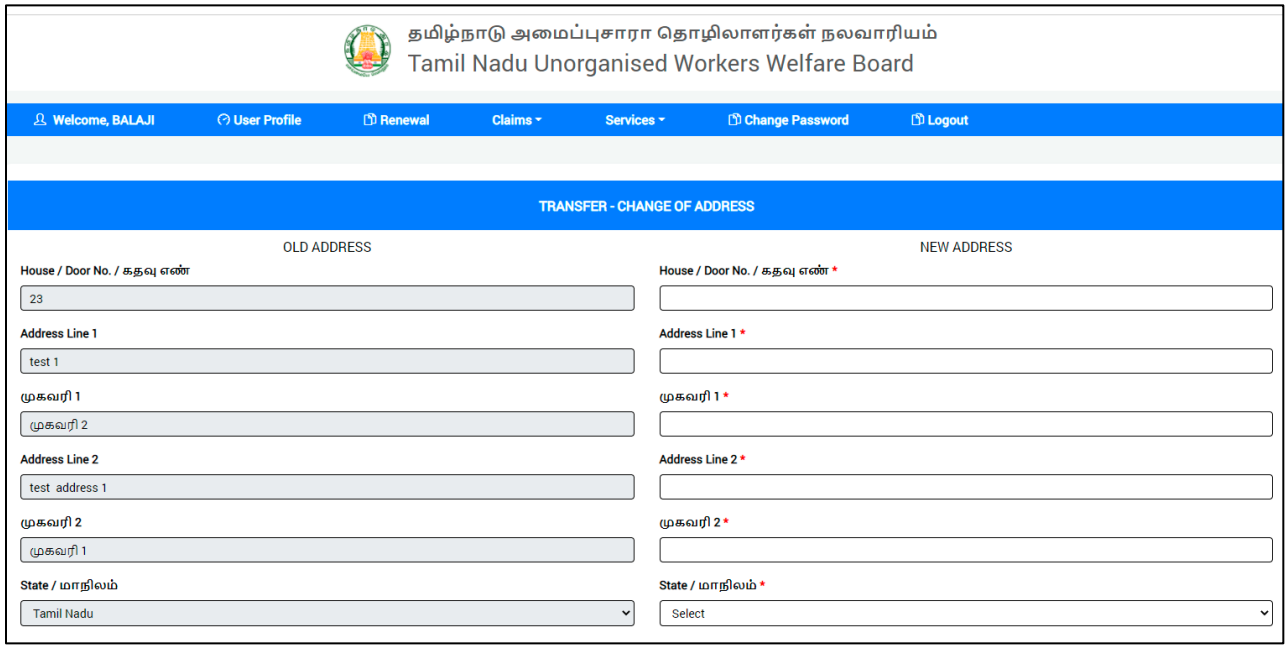
7.1 Applying for Claim Application – Transfer

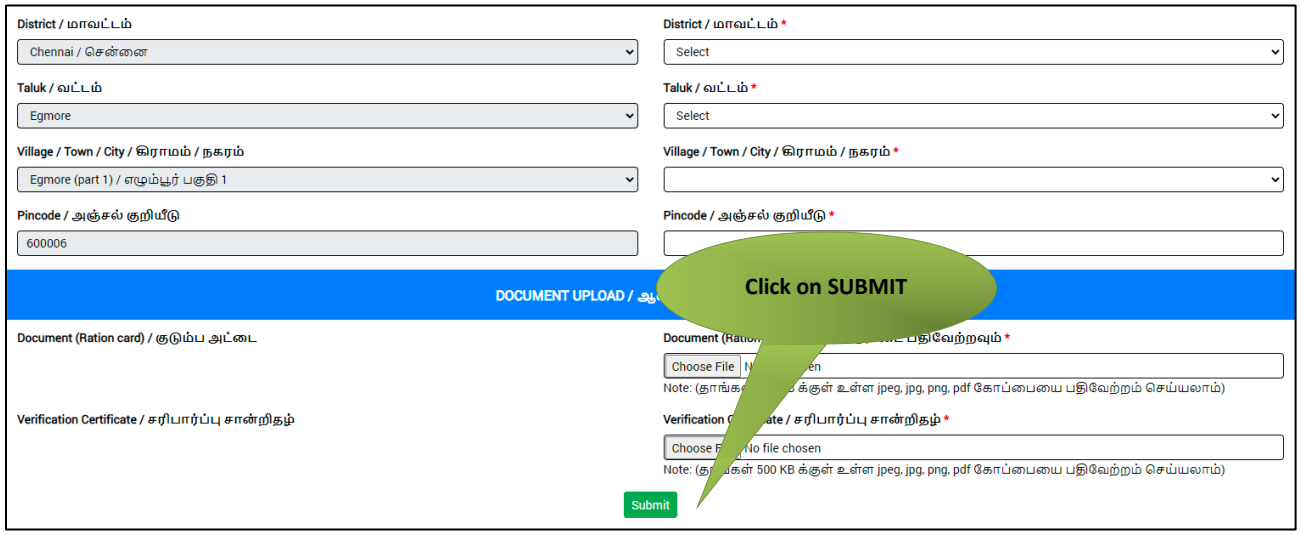
SECTION1: Applicant New address update.

Applicant should enter the old and new address details in the below form.



SECTION 2: Documents for Transfer

Applicants should upload the needed document in the specified format.



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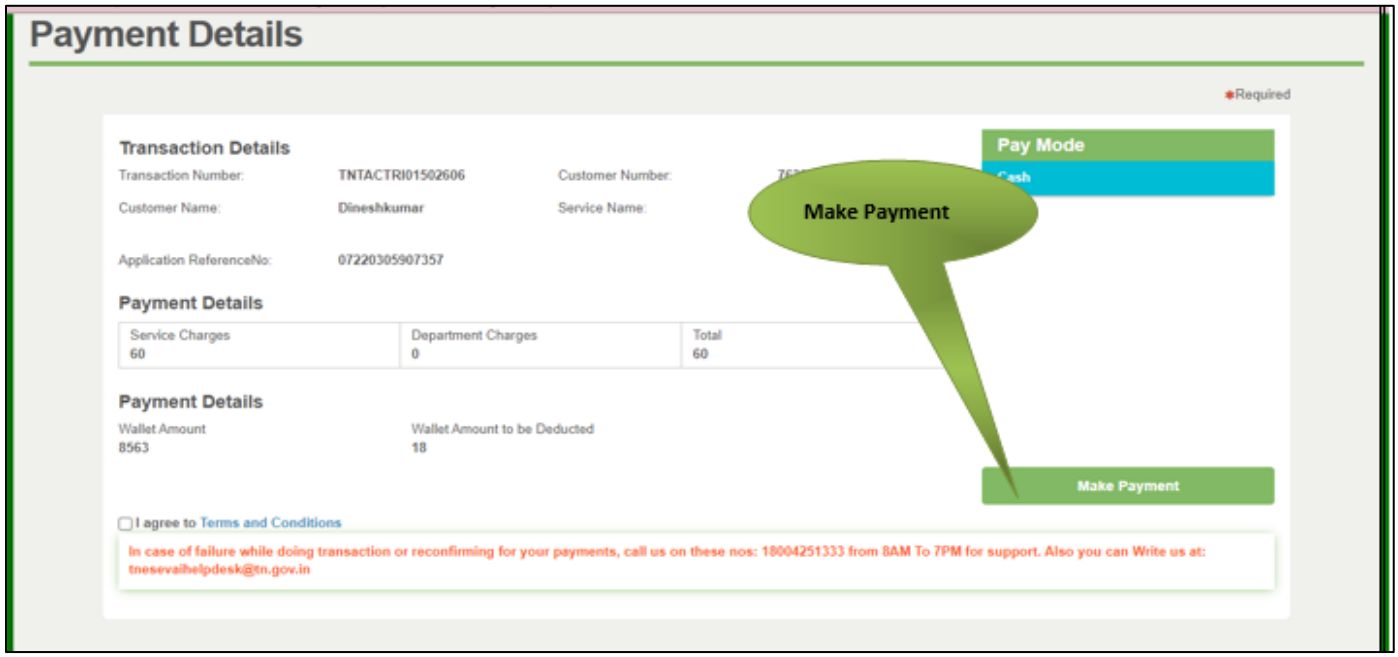
SECTION 5: Make payment

After uploading the documents, click on 'Make Payment'.

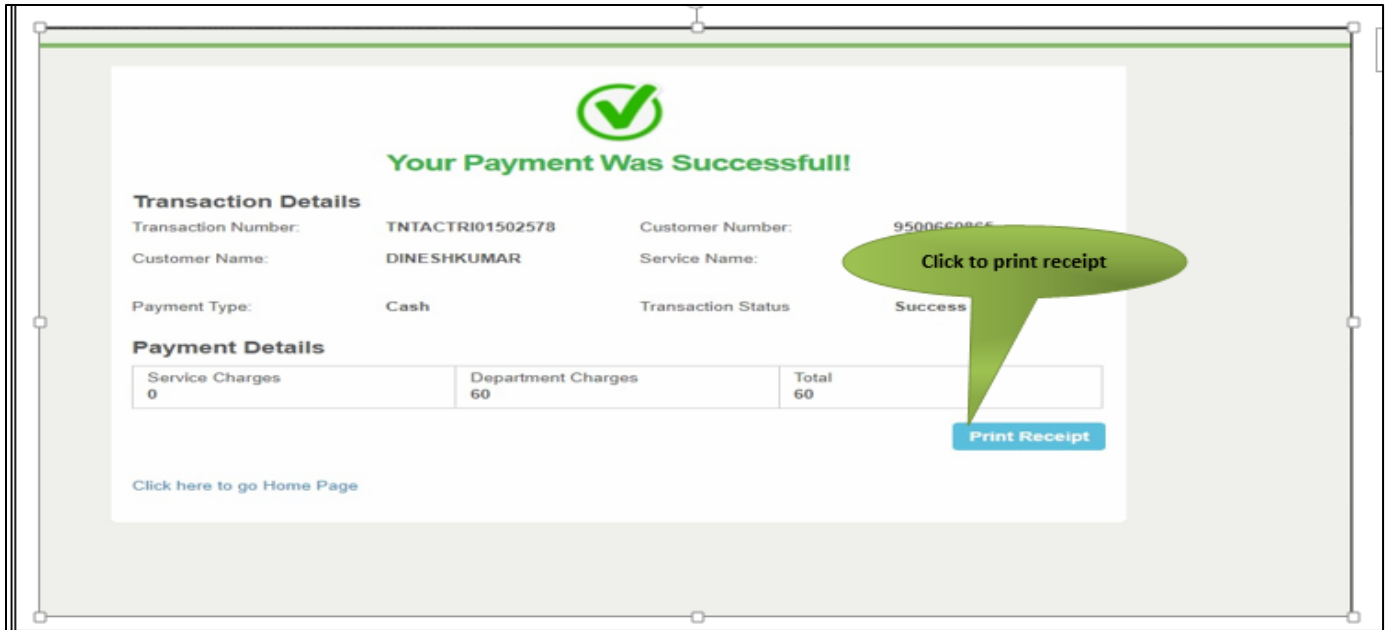


SECTION 6: Acknowledgement receipt

Acknowledgement receipt will be shown.

Click on **Print Receipt** to download/print the receipt.

Screenshot 1: Print Receipt



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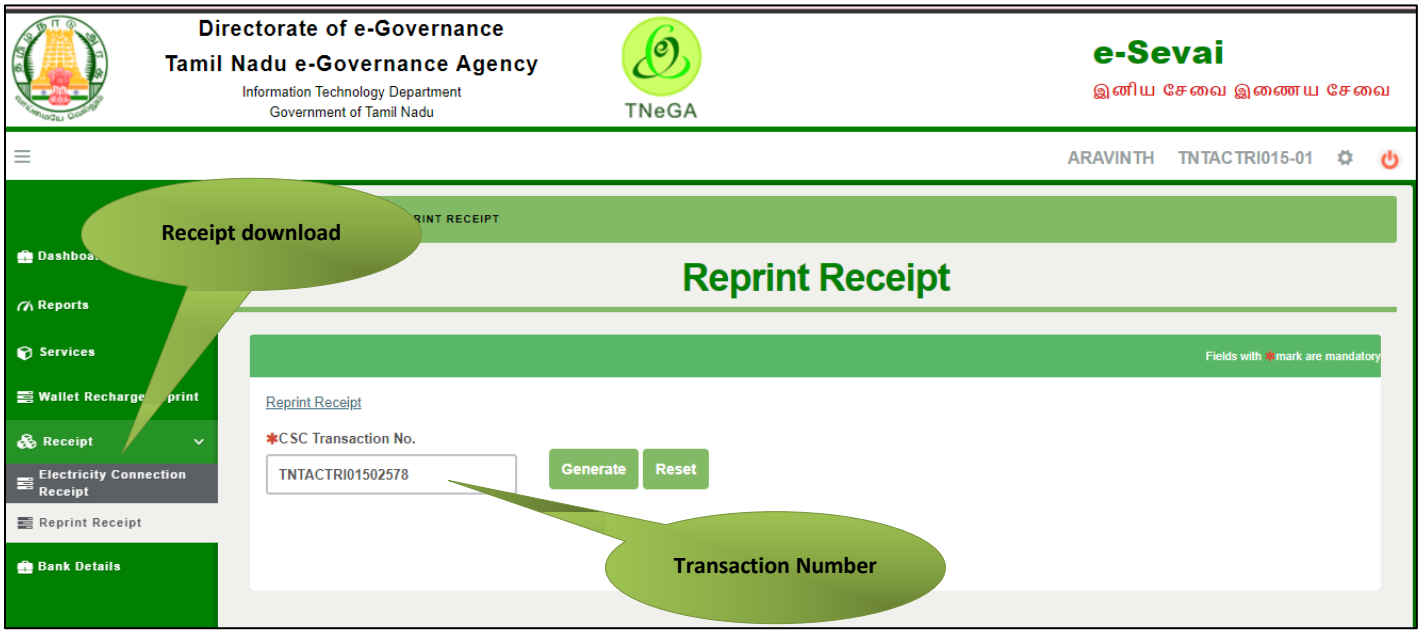
Screenshot 2: Receipt

Applicant has to download the receipt by using Transaction number.



தமிழ்நாடு அரசு/ Government of Tamil Nadu
ஈசேவை மையம்/ e-Sevai Centre

ரசீது / RECEIPT

ரசீது எண் / Receipt No: TN-30920220702000 விண்ணப்பதாரர் பெயர் / Applicant Name: Dineshkumar துறை பெயர் / Department Name: தமிழ்நாடு அமைப்புசாரா தொழிலாளர் நல வாரியம் / Tamilnadu Unorganized Worker welfare board	பரிவர்த்தனை எண்/ Transaction No: TNELCCHN009000000630 விண்ணப்ப தேதி /Application date : 02-07-2022 17:43:32 சேவைக்கு விண்ணப்பித்தார் / Applied for Service : TWB-244_CLaim_Application_Transfer

கட்டண விவரங்கள் / **Payment Details**

விவரங்கள் / Particulars	கட்டண முறை / Payment Mode	பணம் செலுத்தப்பட்டது ( ) / Amount Paid (Rs)
பில் தொகை / Bill Amount	Cash	0.00
இ-சேவை மையக் கட்டணம் / e-Sevai Centre Charges		60.00
வார்த்தைகளில் அளவு / Amount in words (Rs): Sixty only.		மொத்தம்/ Total:60.00

மையத்தின் பெயர் & குறியீடு / Centre Name & Code : Corporation of Chennai Thiru-Vi-Ka Nagar(Zone VI)-ELCOT-ELCCHN009	மைய ஆபரேட்டரின் கையொப்பம் / Signature of the Centre Operator

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8. Disclaimer

This User manual is prepared as per the existing application; however actual screen shots may vary for few cases.

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