



# Tamil Nadu e-District Application Training Manual

**Certificate for Loss of Educational  
Records due to disasters (REV-  
111)**

Revenue Department



राष्ट्रीय इ-गवर्नेस योजना  
National e-Governance Plan

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## E-DISTRICTTAMIL NADU USER MANUAL (Government of Tamil Nadu)

### 1. Project Overview

Districts are the de facto front-end of government where most Government-to-Consumer or G2C interaction takes place.

The e-District project was conceptualized to improve this experience by creating an automated workflow system for the district administration and help in providing the citizen efficient department services through Common Service Centers (CSCs), the primary front end channels envisaged under the National e-Governance Plan by Department of Information Technology (DIT), Ministry of Communication and Information Technology (MCIT), Government of India.

### 2. General Information

## Let's Start!!


#### 2.1.Tools Required

You will be provided with the following basic infrastructure:

- Computer (CPU, Monitor, Keyboard & Mouse)
- Network Connection (as per requirement)
- Peripherals (as per requirement)
- Browser (Google chrome, Version 37)
- Uninterrupted Power Supply (UPS)



#### 2.2.Starting your Computer

##### Steps

1. Ensure all cables are connected between the computer, network connection, peripherals & UPS
2. Plug the UPS to the electrical socket
3. Switch 'ON' the electrical socket
4. Switch 'ON' the UPS
5. Press the  (power button) on the computer
6. Allow the system to boot up.



1. Switch 'ON' the UPS only after you have switched 'ON' the power socket
2. Switch 'ON' the computer only after you have switched "ON' the UPS
3. Switch 'OFF' the power socket in there is an electrical spark in the socket

	4. Do not start the computer in case the UPS is not fully charged 5. Do not start the computer in case any of the wires are in contact with water sources / moisture
	6. In case you are not sure whether the computer is connected in the right way – please contact the system engineer

### 3. Purpose

This document is an integral part of e-District application user manuals. The objective of this document is to provide step-by-step assistance to the user on how to apply for Certificate for Loss of Educational Records due to disasters through the e-District Portal.

### 4. Scope

The scope of this document covers the 'Certificate for Loss of Educational Records due to disasters' service offered under the **Revenue Department**.

### 5. Getting Started

Following points and guidelines may be referred while accessing the e-Sevai/e-District application:

- User must have valid username and password
- Make relevant and correct entries only
- Recheck the entries before clicking on Submit button
- Mandatory fields cannot be left blank
- Mandatory/Optional documents should be attached as per requirement
- Do not make false entries

### 6. Services Offered under Revenue Department

Following services are offered under the Revenue Department:

1. REV-101 Community certificate
2. REV-102 Nativity certificate
3. REV-103 Income Certificate
4. REV-104 First Graduate Certificate
5. REV-105 Deserted Woman Certificate
6. REV-106 Agricultural Income Certificate
7. REV-107 Family Migration Certificate
8. REV-108 Unemployment Certificate

9. REV-109 Widow Certificate
10. REV-111 Certificate for Loss of Educational Records due to Disaster
11. REV-113 Inter Caste Marriage Certificate
12. REV-114 Legal Heir Certificate
13. REV-115 Other Backward Classes (OBC) Certificate
14. REV-116 Residence certificate
15. REV-117 Small / Marginal Farmer Certificate
16. REV-118 Solvency Certificate
17. REV-119 No Male Child Certificate
18. REV-120 Unmarried Certificate
19. REV-401 Licence under Pawn Broker Act
20. REV-402 Money Lender's Licence

## 7. Certificate for Loss of Educational Records due to disasters

Following steps describe how to apply for the Certificate for Loss of Educational Records due to disasters through the e-District Portal:

**STEP 1:** Go to the e-Sevai(Government of Tamil Nadu) Web Portal.

**STEP 2:**Enter the login credentials.

Make sure 'Operator' is selected in the **Operator Type**field.

**STEP 3:**Enter Captcha code.

**STEP 4:**Click on Login.

e-Sevai Dashboard will appear.

**STEP 5:** Click on **Services** on the left panel.

Department Wise service listing will appear.

**STEP 6:** Click on **Revenue Department**.

You can also switch to the **Service Wise** listing, or switch to **Search** and search a particular service using keywords.

**TNeGA** Government of Tamil Nadu e-Sevai

OPERATOR 1

### Services

DEPARTMENT WISE

- Anna University
- Chennai Metro Water Supply & Sewerage Board
- Commissionerate of Municipal Administration
- Directorate of Boilers
- Directorate of Drug Control
- Directorate of Fire & Rescue
- Employment & Training
- Greater Chennai Corporation
- Labour
- Oxygen
- Revenue Department
- TANGEDCO

Click on the Department Name

Name: Operator 1  
Center: COC Zone 13 Divn 182 Thiruvanniyur  
Center Code: ELCCHN010  
Counter: 1  
Wallet Type: Prepaid  
Wallet Amount: 5955.00  
Share: 0.00

**STEP 7:** Click on **REV-111 Certificate for Loss of Educational Records due to disasters.**

VITTAL KUMAR N TNTACCHN025-01

### Services

DEPARTMENT WISE Revenue Department

25 records per page

SEARCH

- REV-101 Community certificate
- REV-102 Nativity certificate
- REV-103 Income Certificate
- REV-104 First Graduate Certificate
- REV-105 Deserted Woman Certificate
- REV-106 Agricultural Income Certificate
- REV-107 Family Migration Certificate
- REV-108 Unemployment Certificate
- REV-109 Widow Certificate
- REV-111 Certificate for Loss of Educational Records due to Disaster
- REV-113 Inter Caste Marriage Certificate
- REV-114 Legal Heir Certificate
- REV-115 Other Backward Classes (OBC) Certificate
- REV-116 Residence certificate
- REV-117 Small / Marginal Farmer Certificate
- REV-118 Solvency Certificate
- REV-119 No Male Child Certificate
- REV-120 Unmarried Certificate
- REV-401 Licence under Pawn Broker Act
- REV-402 Money Lender's Licence

Click on the Service Name

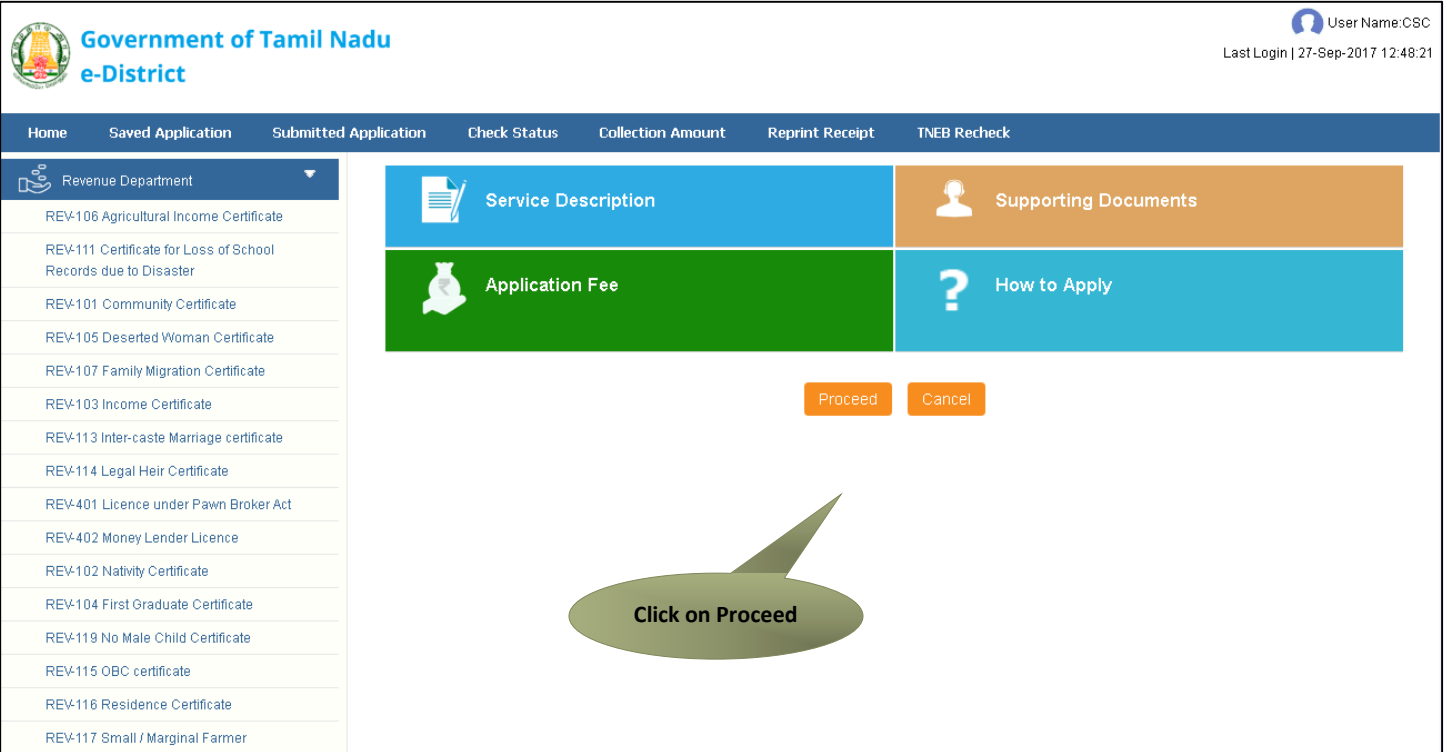
Name: Vittal Kumar N  
Center: Ayanavaram TACTV TACCHN025  
Center Code: TACCHN025  
Counter: 1  
Wallet Type: Prepaid  
Wallet Amount: 65479.50  
Share: 0.00

Showing 1 to 20 of 20 entries

← Previous 1 Next →

You will be redirected to the service page on the Tamil Nadu e-District Web Portal.

**STEP 8:** Click on **Proceed** to continue.



Government of Tamil Nadu  
e-District

User Name: CSC  
Last Login | 27-Sep-2017 12:48:21

Home Saved Application Submitted Application Check Status Collection Amount Reprint Receipt TNEB Recheck

Revenue Department

- REV-106 Agricultural Income Certificate
- REV-111 Certificate for Loss of School Records due to Disaster
- REV-101 Community Certificate
- REV-105 Deserted Woman Certificate
- REV-107 Family Migration Certificate
- REV-103 Income Certificate
- REV-113 Inter-caste Marriage certificate
- REV-114 Legal Heir Certificate
- REV-401 Licence under Pawn Broker Act
- REV-402 Money Lender Licence
- REV-102 Nativity Certificate
- REV-104 First Graduate Certificate
- REV-119 No Male Child Certificate
- REV-115 OBC certificate
- REV-116 Residence Certificate
- REV-117 Small / Marginal Farmer

Service Description

Supporting Documents

Application Fee

How to Apply

Proceed Cancel

Click on Proceed

Applicant Search form will appear. Search can be performed using the following options:

- Applicants CAN Number
- Applicant Name
- Applicant Father Name
- Applicant Mobile Number
- Applicant Email Id
- Applicant Date Of Birth

The **green asterisks** signifies that the available search options are **optional** mandatory.

An applicant can apply for the Certificate for Loss of Educational Records due to disasters provided he/she is having a unique CAN number.

If the applicant doesn't have a unique CAN Number, he must register for CAN to access the application form for Certificate for Loss of Educational Records due to disasters.

### 7.1. Registering for CAN (Citizen Access Number)

**STEP 1:** Click on the 'Click here' link to apply for CAN Registration.



Application    Check Status    Collection Amount    Reprint Receipt

### REV-111 Certificate for Loss of Educational

**Click to apply for CAN Registration**

**Note: Apply for the service as per the given instructions :-**

1. If applicant have Aadhar Number : Please enter Aadhar Number in below field then click on search button in order to proceed
2. If applicant doesn't have Aadhar Number : Click on proceed button
3. Apply for CAN registration:-[Click here](#)

---

Applicants Aadhar Number / CAN Number / விண்ணப்பதாரர் ஆதார் எண் *	<input type="text"/>	Applicant Name *	<input type="text"/>
Applicant Father Name *	<input type="text"/>	Applicant Mobile Number *	<input type="text"/>
Applicant Email Id *	<input type="text"/>	Applicant Date of Birth *	<input type="text"/>

The below figure shows the CAN Registration form.


**STEP 2:** Fill up all mandatory details in the form prescribed format.

## CAN Registration

Fields Marked With Asterisk(\*) Are Mandatory.

Fill up the CAN  
Registration form

### Applicant Detail

Document Type 1 *	Aadhaar Number ▼	Document Type 2	Please Select ▼
Aadhaar Number *	452110212145		
Appellation *	Shri / ஸ்ரீ ▼		
Applicant Name *	Krishnan P	பெயர் *	கிருஷ்ணன் பி
Gender / பாலினம் *	Male ▼	Marital Status / திருமண நிலை *	Unmarried ▼
Date Of Birth / பிறந்த தேதி *	15/10/1985 		
Relationship / உறவு *	Guardian ▼		
Father/ Husband / Guardian / Mother Name *	R L Murugan	தந்தை / கணவர் / பாதுகாவலர் / தாயின் பெயர் *	ஆர் முருகன்
Religion / மதம் *	Christian ▼		
Community / சாதி *	BC ▼	Occupation / வேலை *	Farmers, Fisherman, Hl ▼
Education Qualification / கல்வித்தகுதி			

### Current Address / தற்போதைய முகவரி

State / மாநிலம்	Tamil Nadu ▼	District / மாவட்டம் *	Perambalur / பெரம்பல் ▼
Taluk / வட்டம் *	Perambalur / பெரம்பல் ▼	Revenue Village / கிராமம் *	Aiyur / அயிலூர் ▼
Admin Unit / நிர்வாக அலகு	Please Select ▼	Area or Ward No. / Name / பகுதி (அ) வார்டு எண் / பெயர்	
Street No. / Name *	101 Willow Bound Rd	தெரு எண் / பெயர் *	101 வில்லோ பெளன்ட்
Block No. / Name		Building / Door / Flat No. *	201
Pin Code / அஞ்சல் எண் *	621103	Street Name (only for Chennai district) / தெரு பெயர் *	Please Select ▼

If Permanent Address Same As Current Address

### Contact Details

Phone / Landline No. With STD Code		Mobile Number / தொலைபேசி எண் *	9654940607
Email Id / மின்னஞ்சல் முகவரி *			

Generate OTP

### Bank Details

Bank Name		Account Number	
Branch Name		IFSC Code	

Click to  
submit form

Register

You have Successfully verified OTP

**STEP 3:** Click on **Register** to submit form.

**Note:** You would be required to generate and verify OTP before submitting the form.

**Contact Details**

Phone / Landline No. With STD Code  Mobile Number / தொலைபேசி எண்

Email Id / மின்னஞ்சல் முகவரி \*

[Generate OTP](#)

Enter OTP \*

[confirm OTP](#)

On successful CAN Registration, the CAN Number will be shown.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck
<b>CAN Registration Successful</b>				
"Your CAN Number is <b>1331603011212</b> ", Please click on proceed button to move further.				
<a href="#">Proceed</a>				

**Click to apply for the Certificate**

The applicant may now proceed with applying for the Certificate for Loss of Educational Records due to disasters by clicking on the **Proceed** button.

## 7.2. Applying for Certificate for Loss of Educational Records due to disasters

If the applicant is having a unique CAN Number his/her record will be shown in the search results.

### REV-111 Certificate for Loss of Educational Records due to disasters

**Note: Apply for the service as per the given instructions :-**

1. If Applicant have CAN Number: Please enter CAN Number or any of the field in below field then click on Search Button in order to proceed.
2. If Applicant doesn't have CAN Number: Click on Register button.
3. Apply for CAN registration:-[Register](#)

Applicant CAN Number/ குடிமக்கள் கணக்கு எண் \*

Applicant Name \*

Applicant Father Name \*

Applicant Mobile Number \*

Applicant Email Id \*

Applicant Date of Birth \*

Search

Search results

	CAN Number	Name	Father / Husband / Guardian / Mother Name	Date of Birth	Mobile	Email-Id
<input type="radio"/>	1331603011212	Krishnan P	R L Murugan	15-Oct-1985	9888982480	

Proceed

Edit CAN Detail

Save As New

**STEP 1:**Select the record by clicking on the **option button** against the desired record.

**STEP 2:**Click on **Proceed**.

CAN details of the applicant may be modified by clicking on the **Edit CAN Detail** button.

The **Save as New** option allows you to save the same CAN Number with different applicant details.

	CAN Number	Name	Father / Husband / Guardian / Mother Name	Date of Birth	Mobile	Email-Id
<input checked="" type="radio"/>	1331603011212	Krishnan P	R L Murugan	15-Oct-1985	9888982480	

Proceed Edit CAN Detail Save As New

Click to select record

Click to proceed

## 7.2.1. Filling up Certificate for Loss of Educational Records due to disasters form

### SECTION1:Applicant Details

Applicant details as specified during the CAN registration will appear pre-filled in the form. These details are non-editable. Specify highest educational qualification of the applicant.

Application    Check Status    Collection Amount    Reprint Receipt    TNEB Recheck

Certificate for Loss of School Records due to Disaster

**Applicant Detail**

Appellation *	Shri / ஸ்ரீ		
Applicant Name *	Krishnan P	விண்ணப்பதாரர் பெயர் *	கிருஷ்ணன் பி
Relationship/உறவு *	Guardian		
Father/Husband/Guardian Name *	R L Murugan	தந்தை/கணவர்/பாதுகாவலர் பெயர் *	ஆர் முருகன்
Mother's Name *	Swathi P	தாயின் பெயர் *	சுவாதி பி
Date of Birth / பிறந்த தேதி *	15-Oct-1985	Gender / பாலினம் *	Male
Highest Educational Qualification *	Under Graduate		

**SECTION 2: Current Address**

Applicant's current address details will appear pre-filled in the form. These details are non-editable.

**Current Address/தற்போதைய முகவரி**

State / மாநிலம்	TAMIL NADU	District / மாவட்டம் *	Perambalur / பெரம்பலூர்
Taluk / வட்டம் *	Perambalur / பெரம்பலூர்	Revenue Village / கிராமம் *	Velur / வேலூர்
Street No/ Name *	101 Willow Bound Rd	தெரு எண் / பெயர் *	101 வில்லோ பெளண்ட்
Building / Door / Flat No. *	201	Pin Code / அஞ்சல் எண் *	621103

**SECTION 3: Permanent Address**

Applicant's permanent address details will appear pre-filled in the form. These details are non-editable.

**Permanent Address/நிலையான வீட்டு முகவரி**

If same as current address / தற்போதைய முகவரி அதே என்றால்

State / மாநிலம்	Tamil Nadu	District / மாவட்டம் *	Perambalur / பெரம்பலூர்
Taluk / வட்டம் *	Perambalur / பெரம்பலூர்	Revenue Village / கிராமம் *	Velur / வேலூர்
Street No/ Name *	101 Willow Bound Rd	தெரு எண் / பெயர் *	101 வில்லோ பெளண்ட்
Building / Door / Flat No. *	201	Pin Code / அஞ்சல் எண் *	621103

**SECTION 4: Contact Details**

Applicant's contact details will appear pre-filled in the form. These details are non-editable.

**Contact Details**

Phone / Landline No. with STD Code		Mobile Number *	9888982480
Email Id *			

**SECTION 5:List of Certificates Lost**

Specify the year and nature of damage for the certificates.

Enter details of lost certificates using the available fields and **Add** button. Added records will be show on the top.

**List of Certificate's Damage**

Year of Damage \*  Nature of Damage \*

Sr. No.	Certificate Name	Standard/Degree	Certificate No.	Year of Issuance	Issuing Authority	Institution/College Name	Delete
1	Tc	degree	345345	2015	Board	sms	X

Certificate Name \*  Standard/Degree \*   
 Certificate No.  Year of Issuance   
 Issuing Authority  School/University/Institution/College Name

**Click to add record**

**Added record**

**Enter details of lost certificates**

**SECTION 6:Declaration**

Accept **Declarations**.

Click on **Submit**. The 'Cancel' button closes the application form.

**Declaration**

\* I certify that the above said details and particulars are true to the best of my knowledge and belief. In the event of any information being found false or incorrect, I shall be liable to any further action taken by Government under the law.

**Accept declarations**

**Click to submit form details**

Next screen will show a list of required documents.

Attach the documents in prescribed file size and file type. Uploaded documents will be shown at the bottom.You may remove any uploaded document using the **cross** sign.

Please note that the 'Upload' button will appear once you browse and add a document.

Application    Check Status    Collection Amount    Reprint Receipt    TNEB Recheck

Upload Docs for Application No. TN-1220170926101

**List of Documents**

1. Photo	Mandatory
2. Residence Proof	Mandatory
3. Self-Declaration of Applicant	Mandatory
4. Damage Certificate Xerox Copy	Optional

**Download Self Declaration Form**

Download Self declaration form

Select Document \*    Self-Declaration of Applicant    Document No. \*    3

**+ Add...**    **Upload**

**Supported files types : pdf,jpeg,jpg,png**  
**Supported file size of document : 200 KB**  
**Supported file size of photo : 50 KB**

**Browse and upload document**

**Uploaded documents**

Serial No.	Document Name	Document Number	File Name	Delete
1	Photo	1	Photo_1	✗
2	Residence Proof	2	Residence Proof_2	✗

**Back**

After uploading the documents, click on 'Make Payment'.

Uploaded Successfully

**Supported files types : pdf,jpeg,jpg,png**  
**Supported file size of document : 200 KB**  
**Supported file size of photo : 50 KB**

**Click to make payment**

Serial No.	Document Name	Document Number	File Name	Delete
1	Photo	1	Photo_1	✗
2	Residence Proof	2	Residence Proof_2	✗
3	Self-Declaration of Applicant	3	Self-Declaration of Applicant_3	✗


**Make Payment**    **Back**

Payments page will appear. Amount payable (Total Fees) will be shown on screen. Click on **Confirm Payment**.

Application    Check Status    Collection Amount    Reprint Receipt    TNEB Recheck

### Confirm

Application Number	TN-1220170926101
Applicant Name	Krishnan P
Date of Application	26-Sep-2017
Service Name	Certificate for Loss of Educational Records due to disasters
Service Charge	60.00
Total	60.00

[Confirm payment](#) 


Acknowledgement receipt will be shown.

Click on **Print Receipt** to download/print the receipt.

Application    Check Status    Collection Amount    Reprint Receipt    TNEB Recheck

### Acknowledgement Receipt

Application Number	TN-1220170926101
Applicant Name	Krishnan P
Service Name	REV-111 Certificate for Loss of Educational Records due to disasters
Service Charge	60.00
Total	60.00

[Print receipt](#) 

The below figure shows the preview of the acknowledgement receipt.



# ஒப்புக்கைச்சீட்டு

ரூபாய். 60.00

வருவாய்த் துறையால் வழங்கப்படும் REV-111 கல்வி ஆவணங்கள் பேரிடரால் தொலைந்தமைக்கான சான்றிதழ் பெறுவதற்காக பெரம்பலூர் மாவட்டம், 201, கொளக்காந்தத்தம், வேலூர், பெரம்பலூர், பெரம்பலூர், 621103 என்ற நிரந்தர முகவரியை கொண்டவரும், பெரம்பலூர் மாவட்டம், 201, கொளக்காந்தத்தம், வேலூர், பெரம்பலூர், பெரம்பலூர், 621103 என்ற முகவரியில் தற்போது வசித்து வரும் ஸ்ரீ கிருஷ்ணன் பி என்பவரிடம் குடிமக்கள் கணக்கு எண் (CAN) 1331603011212 வாயிலாக 26/09/2017 அன்று விண்ணப்ப எண் TN-1220170926101 பெற்றமைக்கான ஒப்புக்கை வழங்கப்படுகிறது.

இதற்கென மின் மாவட்ட சேவை கட்டணமாக ரூ. 60.00/- (ரூபாய் அறுபது மட்டும்) பெறப்பட்டது.

மையத்தின் அடையாள எண் null

இச்சேவையைப்பொறுப்பாளரின்  
கையொப்பம்

இச்சேவையை பெறுவதற்காக அளிக்கப்பட்ட விவரங்கள் அனைத்தும் உண்மை எனநான் உறுதி அளிக்கிறேன்.


18004251333

விண்ணப்பதாரரின்  
கையொப்பம்


இச்சேவை தொடர்பான புகார் ஏதும் இருப்பின் மேற்கண்ட கட்டணமில்லா தொலைபேசி எண்ணைத் தொடர்புகொள்ளலாம்.

**Please Note:**

After submission (clicking on the Submit button), the application will be saved as draft. You can find draft applications under the **Saved Application** section and upload documents or make payment as required.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck		
 <b>Saved Application</b>						
Application Number	Service Name	Applicant Name	Date of Request	Status	Document Status	
TN-1220170926101						
<input type="radio"/>	TN-1220170926101	REV-111 Certificate for Loss of Educational Records due to disasters	Krishnan P	26-Sep-2017	Saved	Pending
<input type="button" value="&lt;&lt;&lt;&lt;"/> <input type="button" value="&lt;"/> <input type="button" value="&gt;"/> <input type="button" value="&gt;&gt;&gt;&gt;"/>						
Application No. TN-1220170926101						
All Mandatory Document not uploaded						
				<a href="#">View Application</a>	<a href="#">Upload Documents</a>	

Submitted applications can be viewed under the **Submitted Application** section.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck		
 <b>Submitted Application</b>						
Sr. No.	Application Number	Service Name	Applicant Name	Date of Request	Status	Certificate
	TN-1220170926101					
1	TN-1220170926101	REV-111 Certificate for Loss of Educational Records due to disasters	Krishnan P	26-Sep-2017	<a href="#">Check Status</a>	NA
<input type="button" value="&lt;&lt;&lt;&lt;"/> <input type="button" value="&lt;"/> <input type="button" value="&gt;"/> <input type="button" value="&gt;&gt;&gt;&gt;"/>						

The current status of an application can be checked from the **Check Status** section.

 **Check Status**

Application Number

From date \*  To date \*

Applicant Name  District

Application Number	<b>TN-1220170926101</b>
Applicant Name	<b>Krishnan P</b>
Service Name	<b>REV-111 Certificate for Loss of Educational Records due to disasters</b>
View Application	<a href="#">View Application</a>
Current Status	<b>Application Submitted to VAO(Verifier)</b>
Comment	<b>Submitted</b>

**Uploaded Documents**

Serial No.	Document Name	Document Number	File Name	View Document
1	Photo	1	Photo_1	<a href="#">View Document</a>
2	Residence Proof	2	Residence Proof_2	<a href="#">View Document</a>
3	Self-Declaration of Applicant	3	Self-Declaration of Applicant_3	<a href="#">View Document</a>

Acknowledgement receipts can be re-printed from the **Reprint Receipt** section.

 **Reprint Receipt**

Sr. No.	Application Number	Service Name	Applicant Name	Date of Request	Print Receipt
5	TN-1220170926101	REV-111 Certificate for Loss of Educational Records due to disasters	Krishnan P	26-Sep-2017	<a href="#">Print Receipt</a>


### 7.3. Downloading Certificate

Once the application is approved and digitally signed, the Certificate for Loss of Educational Records due to disasters can be downloaded from the **Operator's desk** and handed over to the applicant.

**STEP 1:** Click on **Check Status**.

**STEP 2:** Enter **Application Number**.

**STEP 3:** Click on **Search**.

Application	Check Status	Collection Amount	Reprint Receipt	TNEB Recheck
<div style="display: flex; justify-content: space-between;"> <span> <b>Check Status</b></span> <span>Click on Check Status</span> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%;"> <p>Application Number <input type="text" value="TN-1220170926101"/></p> <p>From date * <input type="text"/></p> <p>Applicant Name <input type="text"/></p> </div> <div style="width: 45%;"> <p>To date * <input type="text"/></p> <p>District <input type="text" value="--Select--"/></p> </div> </div> <div style="text-align: center; margin-top: 10px;"> <input type="button" value="Search"/> <span style="margin-left: 100px;">Click on Search</span> </div> <div style="margin-top: 10px;"> <span>Enter Application No.</span> </div>				

The application will show up.

**STEP 4:** Click on **Download certificate** link.

Application Number	TN-1220170926101
Applicant Name	Krishnan P
Service Name	REV-111 Certificate for Loss of Educational Records due to disasters
View Application	<a href="#">View Application</a>
Current Status	Application Approved
Comment	Approved.
Certificate	<a href="#">Download certificate</a>

Uploaded Documents				
Serial No.	Document Name		File Name	View Document
1	Photo	1	Photo_1	View Document
2	Residence Proof	2	Residence Proof_2	View Document
3	Self-Declaration of Applicant	3	Self-Declaration of Applicant_3	View Document

The certificate will be downloaded.

The below figure shows the preview of the Certificate for Loss of Educational Records due to disasters.



**கல்வி ஆவணங்கள் பேரிடரால் தொலைந்தமைக்கானச் சான்றிதழ்**  
**Certificate for loss of Educational Records due to Disasters**



சான்றிதழ் எண் / Certificate No: **TN-1220180209102**

நாள் / Date: **10-Feb-2018**

திருச்சிராப்பள்ளி மாவட்டம், லால்குடி வட்டம், ஆதிசூடி கிராமம் / நகரம், 23 தெரு, 43 கதவு எண் என்ற முகவரியில் வசிக்கும் ஸ்ரீமதி பிரபா தந்தையின் பெயர் திரு ராஜா என்பவரது பின்வரும் அசல் சான்றுகள் 2017 அன்று நிகழ்ந்த வெள்ளம் பேரிடர் காரணமாக தொலைந்து விட்டது / சேதமடைந்துவிட்டது எனச் சான்றளிக்கப்படுகிறது.

It is certified that the following certificate(s) of **Smt. Prabha** daughter of Thiru Raja residing at Door No. 43, 23 Street, Adhikudi Revenue Village/Town, Lalgudi Taluk, Thiruchirappalli District was/were lost/damaged due to Flooding disaster on 2017.

சான்றிதழ் பெயர் / Certificate Name	சான்றிதழ் எண் / Certificate No	வகுப்பு / பட்டம் / Class / Degree	வழங்கப்பட்ட ஆண்டு / Year of issue	சான்று வழங்கிய அமைப்பு/அலுவலர் / Issuing Authority / Officer
TC	34546	DEGREE	2010	BOARD

மாவட்டம் /District : **Thiruchirappalli**  
 வட்டம் /Taluk : **Lalgudi**

பதவி /Designation : **வட்டாட்சியர் /Tahsildar**

குறிப்பு / Remarks :

இச்சான்றிதழ் மின்கையொப்பம் இடப்பட்டதால், கையொப்பம் அல்லது முத்திரை தேவையில்லை / This certificate is digitally signed and does not require any seal or signature.



ஆவண விவரங்களை உறுதி செய்ய:

(அ) TN-1220180209102 என்ற தனிப்பட்ட சான்றிதழ் எண்ணை <http://tnedistrict.tn.gov.in/eda/VerifyCerti.xhtml> ல் உள்ளீடு செய்து சரிபார்க்கவும்.

(அல்லது)

(ஆ) கைப்பேசி கேமராவின் 2D barcode படிப்பான் மூலம் இணையதளத்தில் சரிபார்க்கவும்.

Genuineness of the certificate can be verified by.

(a) Keying in the unique certificate number TN-1220180209102 in the URL <http://tnedistrict.tn.gov.in/eda/VerifyCerti.xhtml>.

(or)

(b) Reading the 2D barcode with mobile barcode reader and verify through online.

இச்சான்றிதழ் 10-Feb-2018 அன்று 19:05:10 நேரத்தில் அச்சடிக்கப்பட்டது.

The Certificate was printed on 10-Feb-2018 at 19:05:10.

## 8. Disclaimer

This User manual is prepared as per the existing application; however actual screen shots may vary for few cases.